

**NOTICE OF REGULAR MEETING
OF THE CAREFREE TOWN COUNCIL**

WHEN: TUESDAY, JULY 7, 2020

WHERE: ZOOM WEB <https://us02web.zoom.us/join/86148712809>
MEETING ID: 861 4871 2809*

TIME: 5:00 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Town Council of the Town of Carefree, Arizona and to the general public that the members of the Town Council will hold a meeting open to the public. For any item listed on the agenda, the Council may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to Arizona Revised Statutes §38-431.03.

The agenda for the meeting is as follows:

CALL TO ORDER

ROLL CALL

Members of the Council are participating by technological means or methods pursuant to A.R.S. §38-431(4).

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

All items listed hereunder are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a council member so requests, in which event the item will be removed from the consent agenda and will be discussed separately:

ITEM #1 Approval of the May 19, 2020 Budget Workshop and Town Council Meeting Minutes.

ITEM #2 Approval of the June 2, 2020 Town Council Meeting Minutes.

ITEM #3 Acceptance into the public record of the June, 2020 paid bills.

ITEM #4 Acceptance of the cash receipts and disbursements report for April, 2019.

ITEM #5 Acceptance of the cash receipts and disbursements report for May, 2019.

REGULAR AGENDA:

ITEM #5 Call to the Public: Email Kandace@Carefree.org to submit your comments to be read to the Council during the meeting. Pursuant to Section 2-4-7(G) of the Town Code and A.R.S. 38-431.01(H). Please limit your comments to not more than 1 page, 12 point type.

ITEM #6 Current Events.

ITEM #7 **PUBLIC HEARING** – Review, discussion and possible action to approve Ordinance 2020-01. This text amendment addresses short term vacation rental violations, requires owners to register with the Town, and provide emergency/complaint contact information. Public comment will be taken. (*Second Reading*).

ITEM #8 Review, discussion and possible action to approve Resolution 2020-05 appointing the Town Clerk as Applicant Agent for applying for federal assistance related to the COVID-19 pandemic.

ITEM #9 Adjournment.

DATED this 30th of June, 2020.

TOWN OF CAREFREE

BY: 
Kandace French Contreras, Town Clerk

Items may be taken out of sequence

*Due to COVID-19, this meeting is being conducted electronically by Zoom. The public can join, listen and view the meeting as follows:

On your computer:

Click on the following link or cut and paste it into your browser:

<https://us02web.zoom.us/meeting/86148712809>

Or go to <https://www.zoom.us/join> Meeting ID: 861 4871 2809

A password is not required.

On your phone:

Please call 1-253-215-8782



FOR SPECIAL ACCOMMODATIONS

Please contact the Town Clerk, 8 Sundial Circle (PO Box 740), Carefree, AZ 85377; (480) 488-3686, at least three working days prior to the meeting if you require special accommodations due to a disability.

MINUTES OF THE BUDGET WORKSHOP AND MEETING
OF THE CAREFREE TOWN COUNCIL



WHEN: TUESDAY, MAY 19, 2020

WHERE: ZOOM WEB <https://us02web.zoom.us/j/84282865111>
MEETING ID: 842 8286 5111*

TIME: 3:00 P.M.

Town Council Attending:

Mayor Les Peterson
Vice Mayor John Crane
Vince D'Aliesio
Stephen Hatcher
Michael Krahe
Cheryl Kroyer
Gene Orrico

Town Council Absent:

None

Staff Present:

Gary Neiss, Town Administrator; Jim Keene, Town Accountant; Kandace French, Town Clerk/Treasurer.

Mayor Peterson called the meeting to order at 3:05 pm.

The Council conducted the Pledge of Allegiance

ITEM #1 Approval of the May 5, 2020 Town Council Regular Meeting Minutes.

Mayor Peterson announced the agenda item and asked if there were any questions.

There being no questions, Mayor Peterson asked for a motion.

Council Member Kroyer made a **motion** to approve the minutes as presented. There was a **second** by Council Member Krahe. The motion was **carried** unanimously.

ITEM #2 Review, discussion and possible action to approve an application for a Series 7, Beer and Wine Bar Liquor License Application for Lawrence Foppe/Sticks Golf and Cigar Lounge located at 37555 E. Hum Road, #109

Mayor Peterson announced the agenda item and introduced Town Clerk, Kandace French.

Council Member Orrico made a **motion** to approve the liquor license application.

Council Member Krahe asked if smoking of cigars would be permitted on the outside patio.

Ms. French Contreras explained that they liquor application regulated alcohol on the patio but there would be no smoking outdoors.

Thereafter, there was a **second** by Council Member Krahe. The motion was **carried** unanimously.

ITEM #3 **Workshop to discuss Fiscal Year 2020-2021 budget.**

Mayor Peterson announced the agenda item and introduced Town Administrator, Gary Neiss.

Mr. Neiss presented a Power Point and provided the preliminary information on the budget, income and suggested estimates of the income based on the changes due to COVID-19. He informed the Council that there would four meetings for the budget and provided an outline of what to expect at each meeting. He reminded the council that the bottom line adopted could not be exceeded and how adjustments could be made within the budget if necessary.

Mr. Neiss reminded the public that this is a public workshop and comments are welcome. He asked that comments or questions be submitted via email to Kandace@Carefree.org due to the Zoom format. Questions will be read and responded to by the Council or Mr. Neiss.

Mr. Neiss presented the three-legged stool and provided an outline of Carefree's revenue model as well as a chart with the trends in municipal sales tax over the past five years. Mr. Neiss stated the past two fiscal years have exceeded the average over the past 5 years. By defining the 5 year average it was possible to establish a good tool to forecast.

He went on to explain that Carefree's revenue model was based on user fees, State Shared Revenue, and local revenue also known as municipal sales tax. There is a two-year lag in income tax payments so payments made today are from two years ago. In two years the Town will see the results of COVID-19 in income tax. Carefree uses a cost recovery model.

Mr. Neiss provided the trends in sales tax collection as well as the adjustments made as a result of COVID-19. He referred to it as a one-and-a-half legged stool. He explained that while Carefree was nimble in being small and well-funded, it is a unique situation and there is a significant impact on consumer confidence. He further explained the trend in tax collection by highlighting the sales tax based on the summer trough, seasonal plateau and tourism bump.

Mr. Neiss explained the issues affecting the forecasting this year including anticipated revenue shortfalls, close of nonessential businesses, receipts from the Department of Revenue delayed by 2 months average and the most likely scenario for this upcoming fiscal year end. He reminded the Council and public that the Town continues to work with senators, representatives and federal staff to seek revenue replacements.

He further explained the forecasted revenues for fiscal year with state shared revenues at \$1.3 million; local fees at \$3.8 million and for a 20% anticipated reduction in revenues for a total of \$5.1 million. This is balanced by the anticipated expenses in public safety and operations of \$5.1 million. He also outlined the reserves in the amount of \$10.5 million in capital reserves, rainy

day fund and CIP/Assets. He reminded that Council that there is no cost of living increase or merit increase for the Town staff and the Town has a small, nimble staff that wears many hats. As a result, he would like to discuss a cost of living increase to staff if additional revenue is realized.

Mayor Peterson thanked Mr. Neiss and Jim Keen for their hard work. He reminded the public that the Town reduced its staff in FY08/09 and it has never been built up. He outlined the number of staff in each department. He brought up the continued unknown answer based on COVID-19 but that everything is dependent on what the rest of the year brings forth. The Town's financial health, services, and staff costs will be reviewed later in the year.

Council Members Krahe and Orrico commented on the projected cost of legal fees.

Vice Mayor Crane asked about HURF funds and whether the state would sweep HURF funds. Mr. Neiss stated he can't forecast what they will do but he has not heard of any sweeps.

There were no additional questions. The budget will be reviewed for adoption in July.

ITEM #4 Adjournment.

Mayor Peterson announced the agenda item and asked for a motion.

Gene Orrico **moved** to adjourn. There was a **second** by Council Member Krahe. The motion **carried** unanimously.

Meeting ended at 4:06 p.m.

DATED this 23rd of May, 2020.

TOWN OF CAREFREE

BY: _____
Kandace French Contreras, Town Clerk

TOWN OF CAREFREE

Les Peterson, Mayor

Attest:

Kandace French Contreras, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the meeting of the Town of Carefree held May 19, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Kandace French Contreras, Town Clerk

MINUTES OF THE REGULAR MEETING
OF THE CAREFREE TOWN COUNCIL



WHEN: MONDAY, JUNE 2, 2020

WHERE: ZOOM WEB <https://us02web.zoom.us/j/88213442506> MEETING ID: 882 1344 2506*

TIME: 5:00 P.M.

Town Council Attending:

Mayor Les Peterson
Vice Mayor John Crane
Vince D'Aliesio
Stephen Hatcher
Michael Krahe
Cheryl Kroyer
Gene Orrico

Town Council Absent:

None

Staff Present:

Gary Neiss, Town Administrator; Michael Wright, Town Attorney; Kandace French, Town Clerk/Treasurer.

Mayor Peterson called the meeting to order at 5:00 pm.

The Pledge of Allegiance was led by Council Member John Crane.

CONSENT AGENDA

ITEM #1 Approval of the May 19, 2020 Budget Workshop and Town Council Meeting Minutes.

ITEM #2 Approval of the May 26, 2020 Budget Workshop Minutes.

ITEM #3 Acceptance into the public record of the May, 2020 paid bills.

ITEM #4 Acceptance of the cash receipts and disbursements report for April, 2019.

Mayor Peterson announced deferring Agenda Items #1 and #4 and asked for a motion to approve Agenda Items 2 and 3.

Council Member Orrico had questions regarding agenda item #3.

Council Member Kroyer made a **motion** to approve Agenda Items #2. There was a **second** by Council Member Crane. The motion **carried** unanimously.

Council Member Orrico inquired regarding legal bills. Mayor Peterson explained that the legal bills are not only for the water issues. Mr. Orrico asked questions regarding the payment to Coe & Van Loo. Town Administrator Gary Neiss responded. He reminded the Council that the matters they approved required legal representation and the bills were the result of that process. Mr. Neiss then outlined the arbitration process. He explained that there may be a delay in the arbitration process due to COVID-19 to October and reconciliation of final numbers cannot be completed until the arbitration process is complete.

Mayor Peterson called for a motion to approve Item #3 May, 2020 paid bills.

Council Member Orrico **motion** to approve Agenda Item #3. There was a **second** by Council Member Crane. The motion **carried** unanimously.

REGULAR AGENDA:

ITEM#5 Call to the Public

Town Clerk Kandace French read a public comment letter from **Linda Rawles, of Carefree** regarding the COVID-19 lockdown, and continued traffic issues in Carefree.

ITEM#6 Current Events.

Mayor Peterson shared information on the opening of merchants during the COVID-19 crisis. In addition to doing everything possible on the COVID front. Mayor Peterson stated that the Town of Carefree is taking on the leadership role in the communication of fire awareness and preparedness. Major communication efforts are being put into place by putting out as much information as possible.

Council Member D'Allesio suggested including a link to Chief Kratz's presentation regarding fire preparedness in COINS.

Vice Mayor Crane shared an observation that after the two devastating fires in the last couple of weeks, how refreshing it was to see that organizations and citizens in both Cave Creek and Carefree worked together to help each other.

ITEM#7 First reading of an ordinance to consider a proposed text amendment to the Carefree Town Code and to receive comments from the public. The amendment outlines short term vacation rental violations, and requires owners to register with the Town and provide emergency/complaint contact information.

Mayor Peterson introduced the Agenda item and introduced the Stacey Bridge Denzak.

Town of Carefree Planning Director, Stacey Bridge Denzak presented via PowerPoint and provided updates to legislation related to short term vacation rentals, which broadens the list of uses that are prohibited and requires a registration type process. She stated this process is

important to the Town of Carefree to reinforce the State Statutes. Additionally, new legislation regarding nuisances provides direct accountability to the owners of the short term vacation rentals. Ms. Denzak noted that proposed Town of Carefree Short Term Vacation Rental registration process assures the owner of the short term vacation rental is licensed through the state and that notification has gone to the County and the Town of Carefree. Additionally, the proposed ordinance will require the owners of the Short Term Vacation Rentals, to carry a Town of Carefree business license. The new legislation allows The Town of Carefree to require the short term rental owners to provide an emergency contact person to reach if there is a complaint. This legislation enforces compliance and establishes a penalty framework for offenses. This enables the Town to implement citations and related fee structure.

Ms. Denzak responded to Council Member Steve Hatcher regarding condominium units allowed to be used as short term rentals that were going to be managed by a management company. Mr. Hatcher asked if this company could also manage the Town of Carefree Short Term Vacation Rentals. Ms. Denzak responded, noting that though there are municipalities that contract with those types of companies, at this point to not incur additional cost, the Town of Carefree can manage the process

Vice Mayor Crane added that right now when a complaint arises, neighbors have very little they can do to mitigate the problem. He feels this is a step in the right direction. Mr. Crane asked how many Town of Carefree Short Term Vacation Rentals have a business licenses or TPT licenses. Ms. Denzak stated that because we currently do not have a tracking process in place some research would need to be done. The proposed ordinance will allow the Town of Carefree to track these types of issues. Mr. Crane asked who is responsible for the imposed fines, the owner or the tenant. Ms. Denzak said that the property owner is the person responsible for the fines imposed. Vice Mayor Crane noted that Home Owners Associations that have rules in place regarding Short Term Vacation Rentals have even more authority than the Town.

Mayor Peterson asked for any further questions or comments. There were none.

There will be a second reading and request to adopt the ordinance at the July Council Meeting.

ITEM#8 Review, discussion and possible action regarding adoption of the tentative budget of the Town of Carefree Budget for Fiscal Year 2020/2021 and calling for a special meeting and public hearing on July 7, 2020.

Mayor Peterson introduced the item.

Town Administrator Gary Neiss presented via PowerPoint an outline of the budget process for the new fiscal year 2020-2021, beginning in July. He explained municipal revenue models and Carefree's revenue model. Mr. Neiss displayed graphs showing trends in municipal sales tax, forecasting impacts and revenues for fiscal year 2020-2021. He noted that there are two significant construction projects within the Town that will contribute to the sales tax collected in the next fiscal year.

Mr. Neiss reported that as a result of past fiscal restraints, the Town's reserves are at the highest level ever. He explained that a period of re-investment in our infrastructure, which began last

year, will continue this year as well as subsequent fiscal years. Stating, the Town will continue to invest in our streets, water infrastructure and pedestrian crosswalks which contributes to the quality of life to our residents. Mr. Neiss acknowledged the Town of Carefree Staff for the dedication and hard work that continued throughout the pandemic shut down.

Mr. Neiss reminded that the public hearing for the adoption of the final budget will be held on July 07, 2020. At that time, the fiscal year begins and we will then move forward with our respective investments.

Town Administrator Neiss responded to questions and comments from Council Members.

There was discussion regarding property tax. Mr. Neiss reminded that the Town has reserves and has been very conservative and continues to manage our money wisely. As a result of those factors, at this point and time there is not a need for a property tax. Mr. Neiss explained that Rather than a property tax, through diversifying our economic base and investing in economic development, we continue to cultivate revenue in the next term.

Mayor Peterson called for a motion for adoption of the tentative budget and set the bottom line figure for the expenditure limit for the next Fiscal Year 2020/2021 at \$11,186,000.00.

Board Member Kroyer made a **motion** to approve. There was a **second** by Board Member Orrico. The motion **carried** unanimously.

ITEM#9 Adjournment.

Mayor Peterson announced the agenda item.

Council Member Orrico **moved** to adjourn. There was a **second** by Council Member D'Aliesio. The motion **carried** unanimously.

Meeting ended at 5:51 p.m.

DATED this 2nd of June, 2020.

TOWN OF CAREFREE

BY: _____
Kandace French Contreras, Town Clerk

TOWN OF CAREFREE

Les Peterson, Mayor

Attest:

Kandace French Contreras, Town Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the meeting of the Town of Carefree held June 02, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Kandace French Contreras, Town Clerk

Check Register Report

ALL CHECKS JUNE 2020

BANK: NATIONAL BANK OF ARIZONA



Date: 07/02/2020
Time: 1:04 pm
Page: 1

Town Of Carefree

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
NATIONAL BANK OF ARIZONA Checks							
46457	06/05/2020	Printed		1470	BROWN & ASSOCIATES	May 2020 Building Insp 70 Hrs	4,900.00
46458	06/05/2020	Printed		3463	BUSTAMANTE & KUFFNER PC	May 2020 Town Prosecutor Serv	2,650.00
46459	06/05/2020	Printed		0389	CAREFREE WATER COMPANY, INC	June 2020 Water All	2,640.11
46460	06/05/2020	Printed		3299	CIRCLE K UNIVERSAL	May 202 Gasoline All Depts	540.71
46461	06/05/2020	Printed		1329	COLONIAL SUPPLEMENTAL INS	May 202 Supplemental Ins	324.62
46462	06/05/2020	Printed		1460	COX COMMUNICATIONS	June 20 Town Phones & Internet	1,036.44
46463	06/05/2020	Printed		3541	DISCOVERY DETECTIVE GROUP	Process Service Legal	150.00
46464	06/05/2020	Printed		3210	ECOBLU ENTERPRISES. INC.	June 20 Gardens Fountain Maint	600.00
46465	06/05/2020	Printed		1320	KARSTEN'S ACE HARDWARE	MAY 20 Pub Wrks Supplies	103.64
46466	06/05/2020	Printed		1926	LET THERE BE LIGHT, LLC	Gardens Lights Photocell	25.76
46467	06/05/2020	Printed		1366	LEXISNEXIS MATTHEW BENDER	Court AZ Rules Subscription	87.40
46468	06/05/2020	Printed		0010	MARICOPA COUNTY	May 202 MCSO Jail Service	183.26
46469	06/05/2020	Printed		3221	NATIONAL BANK OF ARIZONA	New Flags for al Light Poles	971.11
46470	06/05/2020	Printed		3221	NATIONAL BANK OF ARIZONA	St Mnt PU Rpr,G Cart Batteries	5,301.93
46471	06/05/2020	Printed		3015	NOTHING BUT NET	June 20 Comp Maint Agreements	1,296.40
46472	06/05/2020	Printed		2081	O'REILLY AUTO PARTS, INC	May 20 Pub Wrks Veh Maint	29.84
46473	06/05/2020	Printed		3425	RAGHT	June 2020 Health,Dental,Vision	12,910.44
46474	06/05/2020	Printed		0668	RURAL METRO FIRE DEPT.	May 2020 Fire Truck Diesel	616.85
46475	06/05/2020	Printed		3419	SCAMMON, DENISE	MAGistrate Pro-Tam Serv 6/4	165.00
46476	06/05/2020	Printed		1794	STAPLES ADVANTAGE	Court Office Supplies	52.20
46477	06/05/2020	Printed		3461	TITAN COMMERCIAL CLEANING	May2020 Gardns,Twn Hall Clean	5,305.00
46478	06/05/2020	Printed		3461	TITAN COMMERCIAL CLEANING	COVID19 Supplies&Gard Rest Sup	5,950.00
46479	06/05/2020	Printed		2025	TOTALFUNDS	Postage Meter Postage 5/29/20	400.00
46480	06/05/2020	Printed		352	WESTERN STATES PETROLEUM INC.	MAY 20 Public Works Diesel	564.95
46481	06/12/2020	Printed		1016	ARIZ CITY-CNTY MANAGEMENT ASSC	FY2020-2021 Dues Gary Neiss	329.60
46482	06/12/2020	Printed		1326	ARIZONA REPUBLIC - SUBSCRIBE	July 2020 Newspaper Subscrip	54.99
46483	06/12/2020	Printed		351	BINGHAM EQUIPMENT CO.	Parts to Rebuild Alamo Mower	1,832.27
46484	06/12/2020	Printed		0389	CAREFREE WATER COMPANY, INC	Missed Water Hauling 9026	124.10
46485	06/12/2020	Printed		2059	DESERT FOOTHILLS LANDSCAPE	June 2020 Medians Maintenance	4,955.00
46486	06/12/2020	Printed		2059	DESERT FOOTHILLS LANDSCAPE	June 2020 Gardens Maintenance	2,000.00
46487	06/12/2020	Printed		3542	GAMMAGE & BURNHAM	Legal CC Water Acquisit May 20	1,440.00
46488	06/12/2020	Printed		3397	LANGUAGE LINE SERVICES, INC.	Court Interpreting May 2020	17.70
46489	06/12/2020	Printed		1876	LOWE'S	May 20 Pub works Supplies	316.44
46490	06/12/2020	Printed		0091	MARICOPA COUNTY TREASURER	May 20 Court Remittance	711.70
46491	06/12/2020	Printed		2008	MINER, LTD	Fire Station Garage Door Repr	2,518.52
46492	06/12/2020	Printed		3189	OLOHAN, STEPHANIE	June 20 Town Magistrate Serv	4,386.25
46493	06/12/2020	Printed		3105	PETERSON, LES	Miles E Valley Mayors Mtg	53.48
46494	06/12/2020	Printed		3010	REPUBLIC SERVICES #753	June 20 Trash PU - 8 Sundial C	321.23
46495	06/12/2020	Printed		0668	RURAL METRO FIRE DEPT.	June 20 Fire Contract	123,214.03
46496	06/12/2020	Printed		3236	SHARP BUSINESS SYSTEMS	Court Copier Maint	152.35
46497	06/12/2020	Printed		1691	SPARKLETTS	May 2020 Bottled Water All	82.03
46498	06/12/2020	Printed		1794	STAPLES ADVANTAGE	Office Supplies Town	115.96
46499	06/12/2020	Printed		0021	STATE TREASURER	May 20 Court Remittance	3,977.42
46500	06/12/2020	Printed		3352	UNUM LIFE INSURANCE COMPANY	July 2020 Short Term Dis Ins	330.18
46501	06/12/2020	Printed		3451	VERIZON CONNECT NWF, INC.	May 20 Pub Wrks Mobile	19.00
46502	06/19/2020	Printed		3504	AAA SMART HOME	May 20 8 sundial Sec Sys Serv	511.26
46503	06/19/2020	Printed		0300	ARIZ PUBLIC SERVICE	June 20 Electric All	2,039.03
46504	06/19/2020	Printed		673	BLACK MOUNTAIN SEWER	May 2020 Sewer Gardens	670.58
46505	06/19/2020	Printed		3293	CITI CARDS	Zoom Subcr, Office Supplies	20.06
46506	06/19/2020	Printed		1460	COX COMMUNICATIONS	Jun20 Phone&Internet Maint Shp	320.01
46507	06/19/2020	Printed		3210	ECOBLU ENTERPRISES. INC.	Repl Sand in Filter Splash Pad	578.77
46508	06/19/2020	Printed		1575	GRAINGER	Hose and Fogger for herbicide	409.62

Check Register Report

ALL CHECKS JUNE 2020

Date: 07/02/2020

Time: 1:04 pm

Page: 2

Town Of Carefree

BANK: NATIONAL BANK OF ARIZONA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
NATIONAL BANK OF ARIZONA Checks							
46509	06/19/2020	Printed		3520	JENNINGS STROUSS & SALMON, PLC	Legal Serv Water Acquis May 20	54,743.60
46510	06/19/2020	Printed		3543	PATRICK, LORI	Magistrate Pro-Tem Serv 06/17	110.00
46511	06/19/2020	Printed		3010	REPUBLIC SERVICES #753	Maint Shop 40 Yard Rolloff 6/1	496.94
46512	06/19/2020	Printed		1794	STAPLES ADVANTAGE	Town Office Supplies	31.68
46513	06/19/2020	Printed		3287	TOSHIBA BUSINESS SOLUTIONS	Town Copier Lease	463.30
46514	06/26/2020	Printed		3495	ASSURITY LIFE INSURANCE CO	May 20 Supplenebtl Ins	508.06
46515	06/26/2020	Printed		0414	AZ MUN. RISK RETENTION POOL	Loss Claim Deductible - D Sill	10,000.00
46516	06/26/2020	Printed		0414	AZ MUN. RISK RETENTION POOL	4th Qtr FY2020 Workers Cmp Ins	5,808.00
46517	06/26/2020	Printed		0389	CAREFREE WATER COMPANY, INC	June20 Last Bill 2 closed Acct	52.65
46518	06/26/2020	Printed		1058	DAILY JOURNAL CORPORATION	Publish FY2020-21 Prop Budget	179.41
46519	06/26/2020	Printed		3529	DAVIS, WILLIAM	Restitution Payment	30.47
46520	06/26/2020	Printed		1926	LET THERE BE LIGHT, LLC	Box of LED Bulbs for Gardens	195.60
46521	06/26/2020	Printed		3296	LJCAA	Association Dues J Curtiss	25.00
46522	06/26/2020	Printed		3015	NOTHING BUT NET	HP Files Server Warranty 1Yr	1,268.32
46523	06/26/2020	Printed		1075	SHERMAN & HOWARD LLC	General Legal thru 5/31/20	24,265.00
46524	06/26/2020	Printed		1920	SOUTHWEST GAS	June 20 Gas All	101.24
46525	06/26/2020	Printed		1794	STAPLES ADVANTAGE	Office Supplies Court	159.55
46526	06/26/2020	Printed		3259	SUNDIAL COURTYARD LLC	33 Easy Parking Lot Assess	471.94
Total Checks: 70						Checks Total (excluding void checks):	297,018.20
Total Payments: 70						Bank Total (excluding void checks):	297,018.20
Total Payments: 70						Grand Total (excluding void checks):	297,018.20

Combined Trial Balance - All Funds
April 30, 2020



Assets

Checking - National Bank of AZ	1,127,895
Local Gov't Investment Pool - AZ	9,750,893
Petty Cash	700
Advances to the Water Company	3,979,592
Total Assets	\$ 14,859,081

Liabilities

Accounts Payable	136,318
Bonds	35,010
Sales Tax Remittance	(1,850)
Long Term Deferred Revenue	3,979,592
Total Liabilities	\$4,149,070

Fund Balance

Fund Balance-Beginning of Year	10,246,287
Year-to-date change in Fund Balance	463,724
Total Fund Balance	10,710,011
Total Liabilities and Fund Balance	\$ 14,859,081

Contingency Reserve Fund	\$2,500,000
Capital Fund	\$8,078,036
Total	\$10,578,036

Town of Carefree Reconciled Cash Receipts and Cash Disbursements as of April 30, 2020

Revenues	FY2018	FY2019	FY2020	2019 vs 2020	Budget	Apr 20	% of Budget
	YTD Apr	YTD Apr	Y-T-D	% (+/-)			
Local Sales Taxes (1 month lag)	\$1,925,180	\$2,050,494	\$ 1,926,253	-6.1%	2,400,000	145,749	80.3%
State Sales Taxes (1 month lag)	274,532	296,266	324,994	9.7%	397,500	38,528	81.8%
Building Fees	380,050	298,542	336,118	12.6%	375,000	31,216	89.6%
State Income Tax	384,377	381,767	417,686	9.4%	500,700	41,769	83.4%
Fines	145,392	102,215	93,984	-8.1%	140,000	6,347	67.1%
Court Service Fees	129,277	146,389	152,247	4.0%	166,088	13,841	91.7%
Town Clerk-Misc. Sales	96	384	554	0.0%	500	0	110.8%
Town Clerk-Permits & Sol Fees	3,500	812	600	-26.1%	1,000	0	60.0%
Water Company Reimbursements	230,220	575,504	575,871	0.1%	690,605	57,675	83.4%
33 Easy St Rent	11,940	12,598	12,901	0.0%	15,600	1,167	82.7%
Miscellaneous Income & Donations	42,015	92,550	80,785	-12.7%	43,000	39,000	187.9%
Interest Income	49,306	177,561	175,328	-1.3%	112,770	3,534	155.5%
Utility Franchise Fees (1 month lag)	246,902	252,052	264,801	5.1%	343,000	69,096	77.2%
County Lieu Tax (1 month lag)	121,208	128,617	133,357	3.7%	173,000	13,209	77.1%
General Fund & All Funds Reserve Contribution(Below)	0	0	0	0.0%	3,510,026	0	0.0%
Special Events	143,613	197,356	412,982	109.3%	687,050	320	60.1%
County & State Grants	0	10,622	1,233	0.0%	200,000	0	0.6%
Court Enhancement, GAP, MJCEF	14,869	13,689	11,901	-13.1%	23,405	2,137	50.8%
HURF (1 month lag)	236,531	191,175	394,594	106.4%	392,000	22,474	100.7%
Cemetery	400	100	350	0.0%	600	0	58.3%
CPR Ed Fund	1,267	610	868	0.0%	800	0	108.8%
Utility Capital Improvement Fund	23,680	26,465	23,737	-10.3%	22,500	13,643	105.5%
Fire Reimb Income & Ins Reimb	45,882	45,599	43,104	0.0%	57,100	1,677	75.5%
Fire Fund-L Sales Tax (1 month lag)	962,590	1,025,247	963,127	-6.1%	1,200,000	72,875	80.3%
Total Revenues	5,372,827	6,026,614	6,347,375	5.3%	11,452,244	574,256	55.4%
Expenses							
Mayor & Council	7,854	6,091	5,103	-16.2%	113,875	55	4.5%
Town Clerk	217,874	224,652	252,879	12.6%	303,787	26,814	83.2%
Court	223,577	209,752	229,431	9.4%	273,852	26,205	83.8%
Administration	279,621	319,294	359,030	12.4%	449,791	30,938	79.8%
Claims & Losses	0	0	0	0.0%	5,000	0	0.0%
Legal	20,401	85,251	236,778	0.0%	160,000	17,445	148.0%
Risk Management	131,399	95,327	64,491	0.0%	105,210	0	61.3%
Planning & Development	153,716	138,630	163,753	18.1%	241,551	20,417	67.8%
Building Safety	155,824	147,856	184,319	24.7%	218,552	24,846	84.3%
Law Enforcement	359,188	363,096	394,512	8.7%	536,643	43,022	73.5%
Code Enforcement	39,029	42,249	46,424	9.9%	52,156	4,586	89.0%
Engineering	28,143	76,906	32,068	-58.3%	429,242	2,437	7.5%
Public Works - Streets & Gardens	477,329	510,739	662,170	29.6%	867,432	51,041	76.3%
Debt Service WIFA	244,799	244,663	244,523	-0.1%	244,523	0	100.0%
33 Easy St	36,189	15,160	21,236	0.0%	27,798	1,853	76.4%
Capital Improvement Program (See Below)	0	0	0	0.0%	-	0	0.0%
Public Safety Fire General Fund	109,230	240,418	279,668	0.0%	279,668	0	100.0%
Town Center-Marketing	484,187	486,184	642,840	32.2%	714,847	19,347	89.9%
Contingencies	27,278	29,872	7,107	-76.2%	200,000	0	3.6%
Court Enhancement, GAP, MJCEF	0	7,684	2,010	0.0%	12,605	179	15.8%
HURF (See Below)	0	0	0	0.0%	402,000	0	0.0%
Cemetery	0	0	0	0.0%	600	0	0.0%
CPR - Education Fund	600	0	0	0.0%	870	0	0.0%
Utility Capital Improvement Fund (See Below)	0	2,791	0	0.0%	25,000	0	0.0%
Transfers Out	0	0	0	0.0%	-	0	0.0%
Fire Fund	1,087,063	1,007,968	995,108	-1.3%	1,271,100	126,493	78.3%
Total Expenses without Capital Expense	4,083,299	4,254,583	4,823,452	13.4%	6,936,102	395,677	69.5%
Net without Capital Expense	\$ 1,289,528	\$ 1,772,031	\$ 1,523,923		\$ 4,516,142	\$ 178,579	33.7%
All Capital Projects	357,618	601,951	1,060,199	76.1%	4,500,000	124,152	23.6%
Total Expenses with Capital Expense	4,440,917	4,856,534	5,883,651	21.1%	\$11,436,102	\$519,829	51.4%
Net with Capital Expense	931,910	1,170,080	463,724	-60.4%	16,142	54,426	2872.8%



**Combined Trial Balance - All Funds
May 31, 2020**

Assets

Checking - National Bank of AZ	999,563
Local Gov't Investment Pool - AZ	9,819,667
Petty Cash	700
Advances to the Water Company	3,929,425
Total Assets	<u>\$ 14,749,355</u>

Liabilities

Accounts Payable	71,950
Bonds	35,010
Sales Tax Remittance	(1,850)
Long Term Deferred Revenue	3,929,425
Total Liabilities	<u>\$4,034,535</u>

Fund Balance

Fund Balance-Beginning of Year	10,246,287
Year-to-date change in Fund Balance	<u>468,533</u>
Total Fund Balance	<u>10,714,820</u>
Total Liabilities and Fund Balance	<u>\$ 14,749,355</u>

Contingency Reserve Fund	\$2,500,000
Capital Fund	\$8,091,891
Total	<u>\$10,591,891</u>

Town of Carefree Reconciled Cash Receipts and Cash Disbursements as of May 31, 2020

Revenues	FY2018	FY2019	FY2020	2019 vs 2020	Budget	May 20	% of Budget
	YTD May	YTD May	Y-T-D	% (+/-)			
Local Sales Taxes (1 month lag)	\$2,077,412	\$2,246,735	\$ 2,108,407	-6.2%	2,400,000	182,154	87.9%
State Sales Taxes (1 month lag)	308,800	333,226	354,817	6.5%	397,500	29,823	89.3%
Building Fees	432,903	333,838	347,692	4.1%	375,000	11,574	92.7%
State Income Tax	422,815	419,944	459,454	9.4%	500,700	41,769	91.8%
Fines	154,184	113,558	98,915	-12.9%	140,000	4,931	70.7%
Court Service Fees	155,132	146,389	152,247	4.0%	166,088	0	91.7%
Town Clerk-Misc. Sales	142	414	554	0.0%	500	0	110.8%
Town Clerk-Permits & Sol Fees	3,625	912	600	-34.2%	1,000	0	80.0%
Water Company Reimbursements	253,242	633,054	633,546	0.1%	690,605	57,675	91.7%
33 Easy St Rent	13,240	13,898	14,201	0.0%	15,600	1,300	91.0%
Miscellaneous Income & Donations	49,383	92,550	80,785	-12.7%	43,000	0	187.9%
Interest Income	57,924	193,890	176,873	-8.8%	112,770	1,545	156.8%
Utility Franchise Fees (1 month lag)	270,922	275,931	264,801	-4.0%	343,000	0	77.2%
County Lieu Tax (1 month lag)	134,258	142,367	143,917	1.1%	173,000	10,561	83.2%
General Fund & All Funds Reserve Contribution(Below)	0	0	0	0.0%	3,510,026	0	0.0%
Special Events	149,196	198,236	413,322	108.5%	687,050	340	60.2%
County & State Grants	10,157	20,420	11,252	0.0%	200,000	10,019	5.6%
Court Enhancement, GAP, MJCEF	16,823	15,131	12,468	-17.6%	23,405	568	53.3%
HURF (1 month lag)	259,415	214,868	415,022	93.2%	392,000	20,428	105.9%
Cemetery	400	100	550	0.0%	600	200	91.7%
CPR Ed Fund	1,267	610	868	0.0%	800	0	108.6%
Utility Capital Improvement Fund	23,680	26,465	23,737	-10.3%	22,500	0	105.5%
Fire Reimb Income & Ins Reimb	49,752	49,476	45,821	0.0%	57,100	2,717	80.2%
Fire Fund-L Sales Tax (1 month lag)	1,038,706	1,123,368	1,054,204	-6.2%	1,200,000	91,077	87.9%
Total Revenues	5,883,378	6,595,380	6,814,055	3.3%	11,452,244	466,680	59.5%
Expenses							
Mayor & Council	20,817	6,839	14,969	118.9%	113,875	9,866	13.1%
Town Clerk	243,690	252,749	272,351	7.8%	303,787	19,472	89.7%
Court	229,509	224,614	239,682	6.7%	273,852	10,251	87.5%
Administration	312,064	358,767	388,777	8.4%	449,791	29,747	86.4%
Claims & Losses	0	0	0	0.0%	5,000	0	0.0%
Legal	23,973	89,403	264,581	195.9%	160,000	27,803	165.4%
Risk Management	131,399	95,327	64,491	-32.3%	105,210	0	61.3%
Planning & Development	170,482	159,338	178,136	11.8%	241,551	14,384	73.7%
Building Safety	170,039	165,070	200,541	21.5%	218,552	16,222	91.8%
Law Enforcement	391,423	403,397	432,920	7.3%	536,643	38,408	80.7%
Code Enforcement	43,603	46,614	49,996	7.3%	52,156	3,572	95.9%
Engineering	35,918	78,822	34,618	-56.1%	429,242	2,549	8.1%
Public Works - Streets & Gardens	525,813	565,363	712,546	26.0%	867,432	50,376	82.1%
Debt Service WIFA	244,799	244,663	244,523	-0.1%	244,523	0	100.0%
33 Easy St	36,846	17,382	23,092	0.0%	27,798	1,855	83.1%
Capital Improvement Program (See Below)	0	0	0	0.0%	-	0	0.0%
Public Safety Fire General Fund	226,507	360,626	279,668	0.0%	279,668	0	100.0%
Town Center-Marketing	503,915	504,160	654,149	29.8%	714,847	11,309	91.5%
Contingencies	46,251	29,872	7,107	-76.2%	200,000	0	3.6%
Court Enhancement, GAP, MJCEF	20,000	17,684	12,087	0.0%	12,605	10,056	95.7%
HURF (See Below)	0	0	0	0.0%	402,000	0	0.0%
Cemetery	0	0	0	0.0%	600	0	0.0%
CPR - Education Fund	600	0	0	0.0%	870	0	0.0%
Utility Capital Improvement Fund (See Below)	0	2,791	0	0.0%	25,000	0	0.0%
Transfers Out	0	0	0	0.0%	-	0	0.0%
Fire Fund	1,088,412	1,014,454	1,122,175	10.6%	1,271,100	127,067	88.3%
Total Expenses without Capital Expense	4,466,060	4,637,935	5,196,389	12.0%	6,936,102	372,937	74.9%
Net without Capital Expense	\$ 1,417,318	\$ 1,957,445	\$ 1,617,666		\$ 4,516,142	\$ 93,743	35.8%
All Capital Projects	357,618	1,089,769	1,149,132	5.4%	4,500,000	88,934	25.5%
Total Expenses with Capital Expense	4,823,678	5,727,704	6,345,522	10.6%	\$11,436,102	\$461,871	55.5%
Net with Capital Expense	1,059,700	867,676	468,533	-46.0%	16,142	4,809	2902.6%



ORDINANCE NO. 2020-01

AN ORDINANCE OF THE COMMON COUNCIL OF THE TOWN OF CAREFREE, MARICOPA COUNTY, ARIZONA, ADOPTING AMENDMENTS TO CHAPTER 6 OF THE CAREFREE, ARIZONA TOWN CODE; PROVIDING FOR SEPARABILITY; ADOPTION AND APPROVAL BY THE MAYOR AND COMMON COUNCIL OF THE TOWN AS REQUIRED BY LAW AND DIRECTING THE TOWN CLERK OF THE TOWN OF CAREFREE TO INCORPORATE THIS AMENDMENT INTO THE CAREFREE, ARIZONA TOWN CODE.

BE IT ORDAINED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAREFREE, MARICOPA COUNTY, ARIZONA, AS FOLLOWS:

Section 1: The Mayor and Common Council deem it necessary, in order to conserve, promote, and protect the public health, safety and welfare, to amend that certain document known as the Carefree, Arizona Town Code.

Section 2: All ordinances and portions of ordinances in conflict with the provisions of this Ordinance, or inconsistent with the regulations of this Ordinance, are hereby repealed to the extent necessary to give this Ordinance full force and effect.

Section 3: The Amendments are made to Chapter 6 Offenses, Amended as follows (additions are shown in double underline, and deleted language is ~~crossed-out~~):

Article 6-8 SHORT-TERM RENTALS RESPONSIBLE PARTY REQUIREMENTS AND OTHER VIOLATIONS

6-8-1 Definitions

6-8-2 Contact information required; information updates

6-8-3 Compliance with laws

6-8-4 Non-residential usage by short-term rentals or vacation rentals prohibited

Section 6-8-1 Definitions

“Short-term rental” or “vacation rental” means any individually or collectively owned single family or one-to-four-family house or dwelling unit or any unit or group of units in a condominium, cooperative or timeshare, which is also a transient public lodging establishment or owner-occupied residential home offered for transient use. Short-term

rental and vacation rental do not include a unit that is used for any nonresidential use, including retail, restaurant, banquet space, event center or similar use.

Section 6-8-2 Contact information required; information updates

- A. Before offering for rent or renting a short-term rental or vacation rental within the Town of Carefree, the owner of a short-term rental or vacation rental shall register with the Town on a form or platform specified by the Town of Carefree. The registration must include the following information:
1. Name of property owner and physical address of the short term rental property;
 2. Contact information for the property owner or the owner's designee who is responsible for responding to complaints in a timely manner in person, over the phone, by email, or by text at any time of day.
 3. The name and contact information of a person designated as an emergency contact.
- B. The owner shall notify the Town, in writing, of all changes in the contact and emergency contact information required by this section, not less than ten (10) days prior to the effective date of the change.
- C. The Town Administrator or designee shall develop the necessary forms and/or database necessary to implement this section.

Section 6-8-3 Compliance with laws

- A. A short-term rental or vacation rental must at all times comply with the federal, state and local laws, rules and regulations related to public health, safety, sanitation, solid waste, hazardous waste, tax privilege licensing including advertising requirement, property tax registration, traffic control, pollution control, noise, property maintenance, and nuisance abatement.
- B. No person including an owner or operator shall operate a short-term rental or vacation rental in violation of this section.

Section 6-8-4 Non-residential usage by short-term rentals or vacation rentals prohibited

- A. No short-term rental or vacation rental may be used for any non-residential use or purpose including but not limited to any of the following uses:
1. Any nonresidential use or purpose; or
 2. Operating a retail business, restaurant, event center, banquet center, or similar use; or
 3. Housing sex offenders; or
 4. Operating or maintaining a sober living home; or

5. Selling liquor, illegal drugs, or pornography; or
 6. Obscenity; or
 7. Operating any adult-oriented business including nude and topless dancing.
- B. No person including an owner or operator shall operate a short-term rental or vacation rental in violation of this section.

Section 6-8-5 Violations

- A. Any short term rental or vacation rental owner, agent, renter, who causes, permits, facilitates, aides or abets any violation of any provision of this Article or who fails to perform any act or duty required by this Article shall be deemed responsible/guilty as follows:
1. A first offense shall be deemed a civil infraction, punishable by a fine of not more than five hundred dollars (\$500.00).
 2. A second offense committed within twelve (12) months shall be deemed a civil infraction, punishable by a fine of not more than one thousand dollars (\$1,000.00).
 3. A third offense committed within twelve (12) months shall be deemed a Class 1 misdemeanor, punishable by a fine of not more than two thousand five-hundred dollars (\$2,500.00), imprisonment for up to one hundred eighty (180) days, probation for up to three (3) years, or any combination.
 4. The dates of violation shall control.
- B. Except where otherwise provided, any person who violates, disobeys, omits, neglects or refuses to comply with, or who resists the enforcement of, any of the provisions of this article shall upon admission or judicial determination thereof be responsible for a civil offense and shall be subject to imposition of a civil sanction of up to seven hundred fifty dollars (\$750.00).

Section 4: If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the amendments of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section 5: The immediate operation of the provision of this Ordinance is necessary for the immediate preservation of the public peace, health and safety; and emergency is hereby declared to exist; and this ordinance shall be effective immediately and in full force and effect from and after its passage, adoption and approval by the Mayor and the Common Council of the Town of Carefree as required by law.

Section 6: The Town Clerk of the Town of Carefree shall incorporate the Amendment set forth herein in to the Town of Carefree Zoning Ordinance, Carefree, Arizona.

PASSED, ADOPTED AND APPROVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAREFREE, ARIZONA, this ___ day of _____, 2020.

Ayes _____ Noes _____ Abstentions _____ Absent _____

TOWN OF CAREFREE

Les Peterson, Mayor

Attest:

Kandace French Contreras, Town Clerk

Approved as to Form:

Mike Wright, Town Attorney

**TOWN OF CAREFREE
INFORMATION SUMMARY**

MEETING DATE:

July 7, 2020

SUBJECT:

Approval of Resolution 2020-05 designating the Applicant Agent and Point of Contact for the Hazard Mitigation Program related to the Coronavirus (COVID-19) pandemic.

ATTACHMENT:

- Resolution No. 2020-05

SUMMARY:

Both the federal and state government have declared a State of Emergency as a result of the COVID-19 pandemic and have established various programs under the jurisdiction of federal and state agencies such as the Federal Emergency Management Authority (FEMA) and the Arizona Department of Emergency and Military Affairs (DEMA). These agencies provide reimbursement and other assistance to the Town of Carefree to offset costs related to the pandemic.

In order to participate in these programs the Town must designate specific personnel who have the authority to represent the Town in providing information, authorizing distributions and acting in such manners as required to apply and receive these funds and assistance. Due to her familiarity in the process and in the role of Town Clerk and Treasurer of the Town of Carefree, it is most practical to appoint Kandace French Contreras (Kandace) as the Applicant Agent for the Town of Carefree. In the absence of the Town Clerk/Treasurer, authority to act is most efficiently applied to Town Accountant/Assistant Clerk, Jim Keen.

TOWN COUNCIL ACTION:

Approval Resolution 2020-05 naming the Town Clerk/Treasurer Kandace French Contreras as the Applicant Agent and Point of Contact for the Hazard Mitigation Program related to the Coronavirus (COVID-19) pandemic and designate Town Accountant/Assistant Clerk, Jim Keen as secondary Applicant Agent.

REPORT PREPARED BY:

Kandace French Contreras, Town Clerk/Treasurer

**TOWN OF CAREFREE, ARIZONA
RESOLUTION 2020-05**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
CAREFREE, MARICOPA COUNTY, ARIZONA, DESIGNATING
THE APPLICANT AGENT AND POINT OF CONTACT AND AN ALTERNATE
APPLICANT AGENT AND POINT OF CONTACT FOR THE HAZARD MITIGATION
PROGRAM RELATED TO THE CORONAVIRUS (COVID-19) PANDEMIC.**

WHEREAS, the Town of Carefree (the "Town") has incurred expenses it otherwise would not have so as to safely fulfill its duties and responsibilities in a time of national pandemic; and

WHEREAS, both the government of the United States and the government of the State of Arizona have declared that a State of Emergency exists on account of the pandemic and these governments have established various programs, under the jurisdiction of agencies such as the Federal Emergency Management Authority (FEMA) or the Arizona Department of Emergency and Military Affairs (DEMA), to provide reimbursement and other public assistance to units of government such as the Town to offset costs uniquely incurred on account of the pandemic; and

WHEREAS, in order to participate in these programs the Town must designate specific personnel who the Town has authorized to represent the Town in providing such information and other materials as may be necessary for the Town to receive the funds it is entitled to receive.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Carefree, Arizona, designating the following individuals as its agents to obtain such funds as may be available to the Town to offset pandemic-related costs:

1. Town Clerk/Treasurer, Kandace French Contreras is designated as the Town's primary Applicant Agent and Authorized Representative. As the Applicant's Agent and Authorized Representative, Kandace French Contreras is authorized to sign any and all documents submitted on behalf of, or to, the Town to obtain public assistance and similar funds.

2. Accountant/Assistant Clerk, Jim Keen is designated as the Town's secondary Applicant Agent and Authorized Representative in the absence of Kandace French Contreras. As the secondary Applicant Agent and Authorized Representative, Jim Keen is authorized to sign any and all documents submitted on behalf of, or to, the Town to obtain public assistance and similar funds in the absence of Kandace French Contreras.

3. Additionally, Town Clerk/Treasurer, Kandace French Contreras, is designated at the Primary PA Coordinator and primary contact should there be any questions about the Request for Public Assistance. Accountant/Assistant Clerk, Jim Keen, is designated

at the Alternate PA Coordinator and secondary contact for any and all FEMA and DEMA related matters.

This Resolution shall be effective immediately and shall remain in effect until the termination of the various programs to provide public assistance and other financial aid to the Town of Carefree.

PASSED, APPROVED AND ADOPTED by the Mayor and Common Council of the Town of Carefree, Arizona, this 7th day of July, 2020.

___ AYES ___ NOES ___ ABSTENTIONS ___ ABSENT

Les Peterson, Mayor

ATTEST:

APPROVED AS TO FORM

Kandace French Contreras,
Town Clerk/Treasurer

Michael Wright, Town Attorney