

**NOTICE OF REGULAR MEETING  
OF THE CAREFREE TOWN COUNCIL**

**WHEN:** TUESDAY, FEBRUARY 4, 2020

**WHERE:** CAREFREE TOWN COUNCIL CENTER  
33 EASY STREET, CAREFREE, AZ 85377

**TIME:** 5:00 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Town Council of the Town of Carefree, Arizona and to the general public that the members of the Town Council will hold a meeting open to the public. For any item listed on the agenda, the Council may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to Arizona Revised Statutes §38-431.03.

The agenda for the meeting is as follows:

**CALL TO ORDER**

**SILENT ROLL CALL**

*One or more members of the Council may be unable to attend the meeting in person and may participate by technological means or methods pursuant to A.R.S. §38-431(4).*

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

All items listed hereunder are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a council member so requests, in which event the item will be removed from the consent agenda and will be discussed separately:

**ITEM #1** Approval of the January 7, 2020 Town Council Regular Meeting Minutes.

**ITEM #2** Approval of the January 7, 2020 Town Council Special Meeting Minutes.

**ITEM #3** Acceptance into the public record of the January, 2020 paid bills.

**ITEM #4** Acceptance of the cash receipts and disbursements report for December, 2019.

**ITEM #5** Approval of Resolution #2020-01 and authorizing the publication of the Call of Election.

**REGULAR AGENDA:**

**ITEM #6** Call to the Public: Consideration of comments from the public. Pursuant to Section 2-4-7(G) of the Town Code and A.R.S. 38-431.01(H), those wishing to address the Council need not request permission in advance. The public may address the Council on matters not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, direct staff to study the matter, reschedule the matter for further consideration and decision at a later date, or may ask that a matter be put on a future agenda. However, the Council may not discuss or take legal action at this time. Please limit your comments to not more than 3 minutes.

**ITEM #7** Current Events.

**ITEM #8** Presentation by Sarah Byrne regarding an overview of their April 26-27, 2020 “*Rock the District*” event and approval of a Special Event application to include a partial street closure of Carefree Drive and Sundial Circle as shown on the application map.

**ITEM #9** Presentation by Les Hardie regarding the Carefree Classic Wheels & Wings Show at SkyRanch at Carefree, Saturday, March 7, 2020 and approval of a Special Event application to include a partial street of Cave Creek Road from Mule Train to Pima Road from 6:00 a.m. to 3:00 p.m. for event parking.

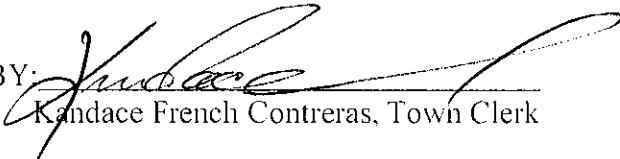
**ITEM #10** Review discussion and possible action to address a request to temporarily close Easy Street between the Hampton Inn and the View Carefree Condominiums developments until September 1, 2020.

**ITEM #11** Discussion and possible action to go into Executive Session in accordance with A.R.S. §§ 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the attorney of the public body and to discuss its position regarding contracts that are subject of negotiations, pending or contemplated litigation or in settlement discussions in order to avoid or resolve litigation.

**ITEM #12** Adjournment.

DATED this 29<sup>th</sup> of January, 2020.

TOWN OF CAREFREE

BY:   
Kandace French Contreras, Town Clerk

Items may be taken out of sequence



**FOR SPECIAL ACCOMMODATIONS**

Please contact the Town Clerk, 8 Sundial Circle (PO Box 740), Carefree, AZ 85377; (480) 488-3686, at least three working days prior to the meeting if you require special accommodations due to a disability.

**AGENDA ITEM #1 PENDING**

Check Register Report

ALL CHECKS JANUARY 2020



Date: 01/31/2020  
Time: 11:27 am  
Page: 1

Town Of Carefree

BANK: NATIONAL BANK OF ARIZONA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>NATIONAL BANK OF ARIZONA Checks</b>							
46066	01/07/2020	Printed		1709	24 HOUR MOBILE CAR CARE	Rpr Waldon Broom Spindles	1,245.84
46067	01/07/2020	Printed		3532	AMERICAN ARBITRATION ASSN	CF vs CC Water case	8,750.00
46068	01/07/2020	Printed		3532	AMERICAN ARBITRATION ASSN	Arbitration Fee	1,100.00
46069	01/07/2020	Printed		3389	BLUE360 MEDIA	Court AZ Traffic Law Sub Ebook	117.13
46070	01/07/2020	Printed		1470	BROWN & ASSOCIATES	Dec 19 Bld Inspec 32.25 Hrs	2,257.50
46071	01/07/2020	Printed		3463	BUSTAMANTE & KUFFNER PC	Dec 2019 Town Prosecutor Serv	4,210.00
46072	01/07/2020	Printed		0389	CAREFREE WATER COMPANY, INC	Jan 202 Water All	3,321.94
46073	01/07/2020	Printed		0389	CAREFREE WATER COMPANY, INC	Jan 2020 Engineering Service	2,436.83
46074	01/07/2020	Printed		3299	CIRCLE K UNIVERSAL	Dec 19 Gas All Depts	885.81
46075	01/07/2020	Printed		1329	COLONIAL SUPPLEMENTAL INS	Dec 2019 Supplemental Ins	324.62
46076	01/07/2020	Printed		1460	COX COMMUNICATIONS	Jan 20 Town Phone Internet	978.86
46077	01/07/2020	Printed		2059	DESERT FOOTHILLS LANDSCAPE	Jan 20 Medians Maint	4,955.00
46078	01/07/2020	Printed		2059	DESERT FOOTHILLS LANDSCAPE	Jan 20 Gardens Maint	2,000.00
46079	01/07/2020	Printed		1829	FIREBIRD TIRE	Tire Repair Case 570 Tractor	376.26
46080	01/07/2020	Printed		0136	FOOTHILLS GRANITE, LLC	1.25 Ton Madison Gold Gravel	40.92
46081	01/07/2020	Printed		1575	GRAINGER	Diaphram Pump Maint Shop	118.83
46082	01/07/2020	Printed		3204	HAZAMA, ANNIE	January 2020 Graphics Retainer	2,940.00
46083	01/07/2020	Printed		954	J.P. COOKE CO.	3 Rubber Stamps Front Ctr	52.93
46084	01/07/2020	Printed		3289	JASPERSON, VICTORIA	Office & Shop SuppliesVehMaint	306.48
46085	01/07/2020	Printed		1320	KARSTEN'S ACE HARDWARE	Dec 2019 Shop Supplies	33.61
46086	01/07/2020	Printed		3397	LANGUAGE LINE SERVICES, INC.	Court Interpreting	17.70
46087	01/07/2020	Printed		1366	LEXISNEXIS MATTHEW BENDER	Court Subscr AZ Court Rules	160.71
46088	01/07/2020	Printed		0010	MARICOPA COUNTY	Jan 2020 Sheriffs Patrol	35,574.42
46089	01/07/2020	Printed		983	MARICOPA COUNTY ANIMAL CONTROL	3rd Qtr FY2020 Animal Control	687.50
46090	01/07/2020	Printed		2008	MINER SOUTHWEST	Fire Station Garage Door Repr	341.32
46091	01/07/2020	Printed		3221	NATIONAL BANK OF ARIZONA	Dec 19 Office Supplies, Meal	85.98
46092	01/07/2020	Printed		3221	NATIONAL BANK OF ARIZONA	PU Tires & Rpr,Plumb Gardns	5,213.92
46093	01/07/2020	Printed		3221	NATIONAL BANK OF ARIZONA	Dec19 Christmas,Hannukah Suppl	896.00
46094	01/07/2020	Printed		3053	NEOPOST USA, INC	Town Postage Meter Lease	108.18
46095	01/07/2020	Printed		3015	NOTHING BUT NET	Jan 20 Comp Maint Agreements	1,274.30
46096	01/07/2020	Printed		2009	PINNACLE LOCK & SAFE	Rekey Gardens Locks	335.60
46097	01/07/2020	Printed		3425	RAGHT	Jan 2020 Health,Dental,Vision	12,304.42
46098	01/07/2020	Printed		0668	RURAL METRO FIRE DEPT.	Dec 2019 Fire Truck Diesel	595.70
46099	01/07/2020	Printed		1691	SPARKLETTS	Dec 2019 Bottled Water All	119.78
46100	01/07/2020	Printed		1794	STAPLE S ADVANTAGE	Town Office Supplies	71.71
46101	01/07/2020	Printed		3461	TITAN COMMERCIAL CLEANING	Dec 19 Janitor Serv Halls&Gard	5,305.00
46102	01/07/2020	Printed		3115	VERIZON WIRELESS	Dec 19 Mobile Phones All	392.80
46103	01/07/2020	Printed		3484	VSS INTERNATIONAL, INC.	Pavemt Prev Maint Inv #3 FY20	9,077.48
46104	01/09/2020	Printed		3532	AMERICAN ARBITRATION ASSN	Villafane filing	2,900.00
46105	01/09/2020	Printed		3533	ARIZ ASSOCIATION FOR ECONOMIC	Job Posting Ad AAED	250.00
46106	01/09/2020	Printed		0151	ARIZ MAGISTRATES ASSOCIATION	Olohan Magistrate Dues 2020	50.00
46107	01/09/2020	Printed		0414	AZ MUN. RISK RETENTION POOL	Addendum PC New Ford Dump PU	643.00
46108	01/09/2020	Printed		0010	MARICOPA COUNTY	Dec 2019 MCSO Jail Service	366.51
46109	01/09/2020	Printed		3105	PETERSON, LES	Miles - MAG Meeting	40.25
46110	01/09/2020	Printed		3287	TOSHIBA BUSINESS SOLUTIONS	Town Copier Maint Agree	361.93
46111	01/09/2020	Printed		3451	VERIZON CONNECT NWF, INC.	Pub Wrks Loc Phone Serv	19.00
46112	01/16/2020	Printed		0300	ARIZ PUBLIC SERVICE	Jan 20 Electric All	2,337.87
46113	01/16/2020	Printed		1326	ARIZONA REPUBLIC - SUBSCRIBE	Feb 2020 Newspaper Subscr	54.99
46114	01/16/2020	Printed		673	BLACK MOUNTAIN SEWER	Dec 19 Sewer Gardens	709.43
46115	01/16/2020	Printed		3181	BRIDGE-DENZAK, STACEY	Reimb Sign Meeting	32.70
46116	01/16/2020	Printed		3293	CITI CARDS	Office Supplies,Recording Fees	132.00
46117	01/16/2020	Printed		1460	COX COMMUNICATIONS	Jan 2020 33 Easy St Internet	129.00

Check Register Report

ALL CHECKS JANUARY 2020

Date: 01/31/2020

Time: 11:27 am

Town Of Carefree

BANK: NATIONAL BANK OF ARIZONA

Page: 2

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>NATIONAL BANK OF ARIZONA Checks</b>							
46118	01/16/2020	Printed		1460	COX COMMUNICATIONS	Dec 19 Shop Internet&Phones	192.31
46119	01/16/2020	Printed		3366	CURTISS, JENNIFER	Mileage Veterans Court	18.40
46120	01/16/2020	Printed		3525	HARSHCO LLC	Sundial Sunburst Fins 75% rem	2,137.50
46121	01/16/2020	Printed		0266	ICMA RETIREMENT CORP	ICMA Plan Fee	250.00
46122	01/16/2020	Printed		3520	JENNINGS STROUSS & SALMON, PLC	Legal Service WaterAcquisit #3	15,012.00
46123	01/16/2020	Printed		3534	JOHNSON, NOELLE	Gardens Seminar 1/11/2020	300.00
46124	01/16/2020	Printed		3360	LAW OFFICES OF KEVIN BREGER	Public Defender Service	300.00
46125	01/16/2020	Printed		1876	LOWE'S	Dec 19 Pub Wrks Supplies	336.13
46126	01/16/2020	Printed		3189	OLOHAN, STEPHANIE	Jan 2020 Magistr Srv & Bar Due	4,891.25
46127	01/16/2020	Printed		3010	REPUBLIC SERVICES #753	Jan 20 Trash PU 8 Sundial Cir	346.60
46128	01/16/2020	Printed		3010	REPUBLIC SERVICES #753	Dec 19 Shop 40 Yd Rolloff	993.49
46129	01/16/2020	Printed		3527	RICK ENGINEERING CO - ARIZONA	Pedestrian Crosswalk Design #2	5,446.50
46130	01/16/2020	Printed		0668	RURAL METRO FIRE DEPT.	January 202 Fire Contract	123,214.03
46131	01/16/2020	Printed		3352	UNUM LIFE INSURANCE COMPANY	Feb 2020 Short Term Dis Ins	313.23
46132	01/16/2020	Printed		352	WESTERN STATES PETROLEUM INC.	Dec 2019 Pub Wrks Diesel	657.48
46133	01/24/2020	Printed		3504	AAA SMART HOME	Sec Service Maint Pub Wrk Shop	500.76
46134	01/24/2020	Printed		3495	ASSURITY LIFE INSURANCE CO	Jan 2020 Supplemental Ins	797.71
46135	01/24/2020	Printed		1460	COX COMMUNICATIONS	Jan 20 Shop Internet&Phones	222.46
46136	01/24/2020	Printed		3167	CRANE, JOHN	Miles Seminar Plant Raffle	46.58
46137	01/24/2020	Printed		3529	DAVIS, WILLIAM	Restitution Payment	100.00
46138	01/24/2020	Printed		1880	EMPIRE SOUTHWEST	Fire Statn Generator Serv 1/14	2,281.35
46139	01/24/2020	Printed		2075	IMAGES AZ INC.	Feb 2020 Ad	500.00
46140	01/24/2020	Printed		3531	RAFTELIS	Legal - Water Acq Dec 2019	1,467.50
46141	01/24/2020	Printed		3010	REPUBLIC SERVICES #753	Jan 13, 20 Shop 40 Yd Rolloff	1,121.06
46142	01/24/2020	Printed		3535	ROTO-ROOTER SERVICES CO	Gardens Restrtn RpSewer 1/17/20	658.00
46143	01/24/2020	Printed		0668	RURAL METRO FIRE DEPT.	Dec 2019 Fire Truck Maint	367.12
46144	01/24/2020	Printed		1920	SOUTHWEST GAS	Jan 2020 Gas All	147.33
46145	01/24/2020	Printed		1794	STAPLES ADVANTAGE	Office Supplies Town	110.78
46146	01/24/2020	Printed		3391	WAL-MART STORES, INC.	Restitut Pmt MC767CM2019000016	100.00
46147	01/31/2020	Printed		1460	COX COMMUNICATIONS	Feb 20 Town Internet & Phones	977.29
46148	01/31/2020	Printed		3174	DESERT DIGITAL IMAGING, INC.	Court Ticket Options+Env	1,104.17
46149	01/31/2020	Printed		954	J.P. COOKE CO.	Court Rubber Stamp Dater FILED	321.64
46150	01/31/2020	Printed		0091	MARICOPA COUNTY TREASURER	Dec 2019 Court Remittance	674.90
46151	01/31/2020	Printed		3105	PETERSON, LES	Miles MAG Meetings 1/29/20	39.68
46152	01/31/2020	Printed		3403	PROSKILL PLUMBING, HEATING	Fire Stn Cooler Service & Rpr	1,894.00
46153	01/31/2020	Printed		1794	STAPLES ADVANTAGE	Town Office Supplies	200.32
46154	01/31/2020	Printed		0021	STATE TREASURER	Dec 2019 Court Remittance	4,517.11
46155	01/31/2020	Printed		3461	TITAN COMMERCIAL CLEANING	Jan2020 Gardns,Twn Hall Clean	5,945.00
46156	01/31/2020	Printed		3115	VERIZON WIRELESS	Jan 2020 Mobile Phone All	390.47

Total Checks: 91 Checks Total (excluding void checks): 295,936.91

Total Payments: 91 Bank Total (excluding void checks): 295,935.91

Total Payments: 91 Grand Total (excluding void checks): 295,935.91

**AGENDA ITEM #4 PENDING**



TOWN OF CAREFREE, ARIZONA  
RESOLUTION 2020-01

A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF CAREFREE, MARICOPA COUNTY, ARIZONA, TO AUTHORIZE THE TOWN CLERK TO CONDUCT THE AUGUST 4, 2020 PRIMARY ELECTION AND NOVEMBER 3, 2020 GENERAL ELECTION AND DO SO AS AN ALL MAIL BALLOT ELECTION PURSUANT TO A.R.S. 16-409(A).

**WHEREAS**, it is provided by law for the holding of a primary, and general election; and

**WHEREAS**, pursuant to A.R.S. 16-204(E)(1) and (2), Primary Elections are set for the first Tuesday in August and the General Elections are set for the first Tuesday after the first Monday in November of even numbered years; and

**WHEREAS**, the Primary Election in the Town of Carefree ("Primary Election") shall be held on Tuesday, August 4, 2020, for purpose of electing a Mayor and six Councilmembers, and to determine whether a General Election ("General Election") shall be held on Tuesday, November 3, 2020, to fill any elected offices that remain unfilled after the Primary Election; and

**WHEREAS**, the publication of the call and notice of the Primary Election and General Election shall be given, or caused to be given, by the Town Clerk, as provided by law, and as may be deemed necessary and appropriate in the Town Clerk's discretion to advise the public of the elections; and

**WHEREAS**, the returns of the Primary Election and the General Election shall be made to the Town Council, which shall meet not less than six (6) days nor more than twenty (20) days following the election to canvass the returns and certify the results, all as provided by law. If, at the time of the date set for the Council meeting, the returns from any polling place are found to be missing, the Town Clerk is authorized to postpone the meeting from day to day until all the returns are received, or until six postponements have been made; and

**WHEREAS**, Towns have the option, pursuant to A.R.S. 16-409(A) to conduct any elections with mail ballots on the approved consolidated election dates; and

**WHEREAS**, mail balloting yields higher voter participation; and

**WHEREAS**, that mail ballots delivered by the United States Postal Service remain secure and confidential; and

**WHEREAS**, to protect against voter fraud, the Maricopa County Recorder's Office electronically scans and personally matches every voter signature affixed to each returned ballot envelope against the voter's signature on file from his or her voter registration form; and



**WHEREAS**, the database maintained by the Maricopa County Recorder's Office makes it impossible for a voter to vote more than one ballot.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the Town of Carefree, Arizona, as follows:

The Town Clerk is authorized to conduct the Primary Election and General Election pursuant to A.R.S. 16-204(E)(1) and (2), cause the publication of the Call of Election and Notice of the Primary Election and General Election as set forth, conduct the elections as "Mail Ballot Elections" for the 2020 Primary and General Elections, in accordance with A.R.S. Title 16, Article 7.1, and canvass the election as set forth above.

**PASSED, APPROVED AND ADOPTED** by the Mayor and Common Council of the Town of Carefree, Arizona, this \_\_\_\_\_ day of February, 2020.

\_\_AYES \_\_NOES \_\_ABSTENTIONS \_\_ ABSENT

\_\_\_\_\_  
Les Peterson, Mayor

ATTEST:

\_\_\_\_\_  
Kandace French Contreras, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael W. Wright, Town Attorney



## CALL OF ELECTION

### PUBLIC NOTICE OF TOWN OF CAREFREE

Notice is hereby given that the City/Town of Carefree will hold elections as follows:

**Primary Election: Tuesday, August 4, 2020**

Voters will vote on the following:

- Mayor and six council members\*

**General Election: Tuesday, November 3, 2020 (if necessary)**

Voters will vote on the following issues:

- Mayor and six council members (if necessary)\*

*\*Any candidate receiving a majority of all votes cast at the Primary Election will be declared elected without running at the General Election*

**Voter Registration Deadline:** July 6, 2020 (Primary Election) and October 5, 2020 (General Election).

**Nomination Petitions must be filed with the Town Clerk between March 9 and April 6, 2020.**

**Filing Deadline: 5:00 p.m., April 6, 2020.**

Effective August 27, 2019, all candidates must file a Statement of Interest form with the Town Clerk's Office prior to collecting a signature on a nomination petition.

Pursuant to A.R.S. § 16-311, any signatures collected prior to the filing of the Statement of Interest form are invalid and subject to challenge.

Information and candidates packets available at the Town of Carefree Town Hall located at 8 Sundial Circle, Carefree, Arizona 85377 or online at [www.carefree.org](http://www.carefree.org)

Candidate's packets must be filed with the Town Clerk's Office, Town Hall, 8 Sundial Circle, Carefree, Arizona 85377.

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Kandace French Contreras, Town Clerk      Date



### CAREFREE SPECIAL EVENTS APPLICATION

Return application to [Vicki@Carefree.org](mailto:Vicki@Carefree.org)

Date of Application: <b>8/17/19</b>	Permit Application #: <b>TU19-10</b>
<p>A special event permit must be obtained to conduct any special event or activity in Carefree that utilizes Town property and affects roads, businesses and/or parking.</p> <p><b>ALL EVENTS</b> require proof of liability insurance, with TOWN OF CAREFREE as additional insured.</p> <p>Event dates are based upon availability, and are first come/first served.</p>	
<b>Permit Fee Schedule</b>	
<input type="checkbox"/> Single-day Special Event	Permit fee: \$300* (minimum rental is 4 hours/maximum rental is 8 hours)
<input type="checkbox"/> Three-day Special Event	Permit fee: \$800* <input type="checkbox"/> Four-day Special Event Permit fee: \$1,050*
<p>*Fee includes Gardens restroom maintenance/supplies for the duration of the event.</p> <p>Fees are non-refundable for ANY reason.</p>	
<b>Applicant Information (all areas required)</b>	
<p>Name of Applicant/Organization: <b>Cave Creek Unif. Ed. Foundation / Rock the District</b>  <small>(Fiscally responsible for all payments/damages as a result of event)</small></p>	
<p>Name of Primary Event Contact (MUST be on-site during the event): <b>SARAH BYRNE</b></p>	
Billing Address: <b>29455 N. Cave Creek Rd.</b>	State: <b>AZ</b> Zip: <b>85331</b>
Daytime Phone:	Mobile Phone:
E-mail Address: <b>president@ccuef.org</b>	Website/Social Media: <b>RocktheDistrict.net</b>
<b>Set-up Summary</b>	
Name of Event: <b>Rock the District</b>	Location: <b>Pavillion, Sundial Circle</b>
Proposed Date(s) Requested: <b>April 18, 2020</b>	
Actual Hours of Event: From <b>5:00 AM (PM)</b> to <b>10:00 AM (PM)</b>	
Set-Up Times:	From <b>8:00 AM (PM)</b> <del>Friday</del> <b>Saturday</b> (AM/PM)
Tear Down Times:	From <b>10:00 AM (PM)</b> to <b>12:00 AM (PM)</b>
Expected # of Attendees: <b>1500</b>	
<p>Will you be renting Facility Equipment? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If yes, please see attached Rental Agreement and submit with application <b>TBD</b></p>	
<b>Securing Date(s)</b>	
<p>Dates are considered secured once an application is submitted with payment in full, and reviewed/confirmed with the Marketing dept. All permits will receive FINAL approval from Town Council vote if event includes street closures and/or liquor license requirements.</p>	
<b>Event Pre-Planning Meeting</b>	
<p>Applicants are expected to meet with _____ to review/approve event, as well as cor _____ may be available with Town approva _____</p>	

**ROUTING SLIP**

TO: TOWN CLERK 1/22/20

TO: TOWN COUNCIL \_\_\_\_\_

COUNCIL ACTION \_\_\_\_\_

RETURNED TO: \_\_\_\_\_

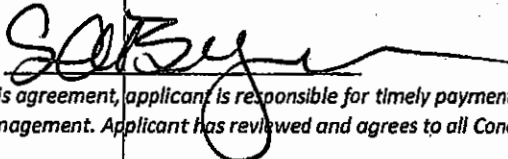


EVENT: Rock the District

EVENT DATE: \_\_\_\_\_

Technical Equipment in Sanderson Lincoln Pavilion	
<p>Events are encouraged to provide music/sound for events that is plug-and-play (iPod or other music player) which plugs into Town-provided sound system equipment at no additional cost.</p> <p>Technical equipment rental needs for live-performance (eg. sound mixer/s, microphone/s, monitor/s, etc...) are the responsibility of the applicant.</p> <p><b>A meeting with the Town Technical Manager is required if usage of the Pavilion facility sound equipment is necessary for the event.</b></p>	
Facility Equipment Availability	
<p>Facility equipment is available, and may be rented separately:</p> <p>Ten (10) 60" round tables; Ten (10) 42" round tables; 300 metal folding chairs</p> <p><b>Monday-Friday ONLY</b> Town Public Works will set-up rental equipment. <b>Set-up charge is \$75.</b></p> <p><b>Weekend Set-up charge</b> for Town Public Works is \$75/hr. per staff member required.</p> <p>Legal holidays are considered Weekend Set-up days</p> <p>Access to Green Room will <b>NOT</b> be available for events unless they are Town-sponsored.</p> <p>Facility equipment rentals will require a signed Facility Rental Fee Agreement.</p>	
Special Events Conditions of Use	
<p>All Town of Carefree Conditions of Use (see <b>Conditions of Use</b> rider) including but not limited to those specified in this application must be strictly observed at all times. Failure to adhere to Town requirements will result in loss of permit approvals, and other remedies as permitted by law.</p>	
Payment Terms	
<p>Applicant agrees to pay the Town of Carefree at the time permit application is submitted OR no later than sixty (60) days prior to the scheduled event. Checks are to be made out to <b>Town of Carefree.</b></p> <p><b>A Late Payment Fee of 15% of the total permit fee will incur if payment terms are not met.</b></p>	

Print Name: SARAH BYRNE

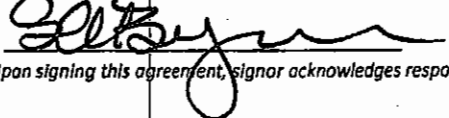
Signature\* : 

*\*Upon signing this agreement, applicant is responsible for timely payment, and understands all areas of responsibility of the Town Facility Management. Applicant has reviewed and agrees to all Conditions of Use prior to and during the event.*



Vendor Concessions and Food Vendors/Trucks	
All vendors selling ANY product or providing ANY for-profit services are required to obtain a Town of Carefree vendor's certificate. The event promoter is responsible to apply for and submit payment of a <b>\$45 certificate fee per on-site vendor</b> . All food vendors are required to cover their ground/work space with plastic tarps to contain grease and food spills.	
Insurance Requirements	
A current Certificate of Insurance is required for ALL events. Proof of insurance paperwork <b>MUST BE</b> received no later than 30 days prior to the event. The certificate must provide the <b>Town of Carefree as the Certificate holder</b> , with its agents, officers, employees and volunteers named as "additional Insured". A minimum of <b>\$1 million in liability coverage</b> is necessary for all events. (Address information: Town of Carefree, P.O. Box 740, Carefree, AZ 85377)	
Coinciding Events	
The Town reserves the right to schedule additional events occurring simultaneously on other Town-owned property. The Town is not liable for other events occurring on private property during a permitted event. Properties adjacent to the Carefree Desert Gardens are the sole responsibility of the landlord, and not controlled by the Town.	
Post-Event Clean-up and Maintenance	
<p><b>Post-event requirements:</b></p> <ol style="list-style-type: none"> <li>1) Any tape markings must be removed from Town streets and/or Town Property.</li> <li>2) A final walk-thru of the event area is to be performed the morning following the final event day with Town staff.</li> <li>3) All garbage, tie wraps, zip ties, tent weights, etc...left behind by vendors is to be removed promptly.</li> <li>4) Event vendors are <b>NOT</b> to use trash receptacles located on or around private property. <b><u>ALL EVENT TRASH MUST BE DISPOSED OF THROUGH EVENT-PROVIDED RECEPTACLES.</u></b></li> <li>5) Removal of all food oil/grease stains on any pavement areas is the responsibility of the event promoter.</li> <li>6) All areas contained within the approved event site-plan are to be restored to their original usage condition at the end of the event, regardless of whether or not they were utilized during the course of the event.</li> </ol> <p><b>For three-day or longer events, or those events with greater than 1,000 attendees expected, the event promoter is responsible to provide a clean-up plan, outlining all event maintenance and final cleaning requirements.</b></p>	
Weather	
In the event of inclement weather, it is at the discretion of the event promoter to cancel the scheduled event. <b>There will be no refunds of the permit application fee/s due to weather-related cancellations.</b>	
Open Applications	
Applications will not be accepted by the Town before one (1) calendar year prior to the date of the event.	

Print Name: SARAH BYRNE

Signature\* : 

Date: 8/27/19

*\*Upon signing this agreement, signor acknowledges responsibility and agrees to all Special Event Conditions of Use.*

Return all executed documents to Vicki Jasperson, Vicki@Carefree.org

Carefree Town Hall | 8 Sundial Circle | Carefree, AZ 85377 | 480.488.3686 | VisitCarefree.com





Alcohol and Fencing/Barriers	
<p>If alcohol is present, AZ state law requires it must be contained within the event venue. Liquor license applications <b>must be submitted at least 45 days prior</b> to the event to the AZ State Liquor Control Board.</p> <p>A valid State of AZ liquor license is required if:</p> <ul style="list-style-type: none"> <li>- The event is open to the public.</li> <li>- If there is a fee for admission, food or drink.</li> <li>- Donations are being solicited.</li> </ul> <p><b>Check only one:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Alcohol will not be present at the event.</li> <li><input type="checkbox"/> Alcohol will be present, but the event is <b>private</b> (not open to the public) AND there is no fee for admission, food or drink, and donations will not be solicited.</li> <li><input type="checkbox"/> Event is adjacent to an existing establishment (restaurant or bar) that possesses a valid State of AZ Liquor License, and the establishment agrees to temporarily extend their premises to include event.</li> <li><input type="checkbox"/> Alcohol will be present and available for sale, and the event promoter possesses a <b>valid State of AZ Liquor License (copy of license and necessary insurance required with application.)</b></li> </ul> <p><b>Fencing and maintaining a restricted admittance area</b> is required around all areas that contain served alcohol, along with securely-monitored entrance and exit areas. The event promoter and/or liquor license holder is responsible for providing fencing and security within the event venue boundaries.</p>	
Traffic Control and Street Closure	
<p>The event promoter is responsible for creating a <b>site-plan</b> which outlines barricade usage, specific street closures and any parking restrictions desired. <b>ALL STREET CLOSURES REQUIRE APPROVAL FROM TOWN COUNCIL.</b> Event promoters are responsible for controlling all vendor traffic <b>BEFORE</b> and <b>AFTER</b> the event. <b>Barricades/directional signage must be provided by the event promoter.</b></p>	
Vendor and Attendee Parking	
<p>For three-day or longer events, or those events with greater than 1,000 attendees expected, the event promoter is responsible for providing adequate parking for any event vendors, as well as for minimizing any negative parking impact from attendees to adjacent Town areas and businesses. Event vendor short-term parking is permitted <b>ONLY</b> when loading and unloading.</p> <p>The event promoter must secure parking for their vendors and <b>submit a verification letter</b> from the parking source when applying for a permit. The vendor parking area must be indicated on the <b>site plan</b> for all event vendors. Parking in unauthorized or no-parking areas may result in the issuance of citations and/or towing of vehicles. <b>Parking patrol <u>MUST</u> be hired by the event promoter between 9 a.m.-3 p.m. for the Post Office parking lot to monitor for illegal parking.</b></p>	
Public Safety and Volunteers	
<p>The event promoter is responsible for providing a safe and secure event. This includes the event venue, event parking areas, as well as any adjacent areas affected by the event.</p> <p>Will you be hiring private security, MCSO posse or off-duty officer/s for the event? <input type="checkbox"/> Yes <input type="checkbox"/> No  <i>(Depending on the nature of the event, private security personnel may need to be hired. Daily attendance that exceeds 1,000 people <b>REQUIRES</b> hiring private security.)</i></p> <p>How many staff and/or volunteers are expected to be on-site for the event? <u>100</u></p>	



### Special Events Conditions of Use

<p>Town of Carefree Special Events Conditions of Use must be strictly observed <b>AT ALL TIMES</b> as an integral part of any permissions granted for usage of Town facilities.</p>	
<p align="center"><b>Sanderson Lincoln Pavilion Facility Usage</b></p>	
<p><b>NO</b> special event signage may be placed on or over the Sanderson Lincoln Pavilion logo on the stage. The Town reserves the right to review and approve all on-site advertising for any permitted event.</p>	
<p align="center"><b>Sanderson Lincoln Pavilion Facility Equipment Rental</b></p>	
<p>As an added service, the Town offers the rental of tables and chairs for special events. A separate Facility Rental Fee Agreement is required to rent equipment. Town Public Works employees <b>ONLY</b> may set up rental equipment. <b>Monday-Friday set-up fee is \$75.</b> Events requiring set-up on <b>WEEKEND</b> dates (or legal holidays) will incur additional charges. No Public Works employee assistance is available for tear-down/clean up (Public Works will handle equipment returns the next business day after the event ends.) Access to the Green Room and technical equipment is limited to Town staff only.</p> <p>Available town assets:          - Ten (10) each 60" round tables; ten (10) each 42" round tables; 300 metal folding chairs</p> <p><b>TECHNICAL NEEDS</b> such as a sound mixer, monitors, microphones, etc...will require using a third-party vendor and event co-ordination with Town Staff/Facility Manager.</p>	
<p align="center"><b>Electrical Requirements</b></p>	
<p>The Town's power availability for events is 120 volt receptacles on 20 AMP circuit breakers. If additional power is required, the event promoter will be required to provide a generator capable of handling the power load needs for the duration of the event. Broken receptacles are the responsibility of the event promoter.</p> <p><b><i>All electrical needs must be reviewed and approved by the Town Facility Manager.</i></b></p>	
<p align="center"><b>Restrooms and Sanitation</b></p>	
<p>The Town will be responsible for managing cleanliness of and supplies for the Carefree Desert Gardens public restrooms during the event (<i>costs are included in the permit fees.</i>) The event promoter is responsible for returning all rental areas and any/all adjacent/affected areas to a completely clean site after the event.</p> <p><b><i>Event promoters with three-day or longer events, or those events with greater than 1,000 attendees expected are responsible for contracting with a waste disposal company for a minimum 20 yard dumpster, and MUST have an on-site maintenance team for trash removal during and after the event.</i></b> Dumpster placement must be indicated on the site plan.</p>	
<p align="center"><b>Advertising</b></p>	
<p>Banners will be hung and placed in the Sanderson Lincoln Pavilion at the discretion and direction of Town staff, and must be approved prior to installation. Signage in right-of-way areas may be placed by the event promoter AFTER receiving approval from Town Administrator. All signage on Town property <i>outside</i> of the Pavilion <b>MUST</b> be approved <b>BEFORE</b> the event.</p> <p>When the Town of Carefree logo is utilized in advertising/signage for an event (ie. Town sponsorship) the usage is subject to the Town of Carefree logo branding standards.</p>	

# Town Center Event Site Plan

NOTES:

Exact Set-up TBD.  
- May include Pavilion, garden area & Sundial.

Road closure:  
Carefree Dr. and  
Sundial Circle

\*Please see  
attached  
diagram from  
last years  
event.



NTS











CAREFREE SPECIAL EVENTS APPLICATION

Return application to Vicki@Carefree.org

Date of Application: 12/20/19 Permit Application #: TU19-17

A special event permit must be obtained to conduct any special event or activity in Carefree that utilizes Town property and affects roads, businesses and/or parking. ALL EVENTS require proof of liability insurance, with TOWN OF CAREFREE as additional insured. Event dates are based upon availability, and are first come/first served.

Permit Fee Schedule

Single-day Special Event Permit fee: \$300\* (minimum rental is 4 hours/maximum rental is 8 hours)

Three-day Special Event Permit fee: \$800\* Four-day Special Event Permit fee: \$1,050\*

\*Fee includes Gardens restroom maintenance/supplies for the duration of the event. Fees are non-refundable for ANY reason.

Applicant Information (all areas required)

Name of Applicant/Organization: CAREFREE CLASSIC WHEELS AND WINGS (Fiscally responsible for all payments/damages as a result of event)

Name of Primary Event Contact (MUST be on-site during the event): LES HARDIE

Billing Address: PO BOX 5088 City: CAREFREE State: AZ Zip: 85377

Daytime Phone: 818.326.6403 Mobile Phone: SAME

E-mail Address: LES@HARDIE@gmail Website/Social Media: carefree-wheels-wings.com

Set-up Summary

Name of Event: CAR SHOW Location: SKYRANCH A/P

Proposed Date(s) Requested: MARCH 7, 2020

Actual Hours of Event: From 8 AM/PM NOON AM/PM

Set-Up Times: From 6 AM/PM 8 AM/PM

Tear Down Times From NOON AM/PM 3 AM/PM

Expected # of Attendees: 500? 1000?

Will you be renting Facility Equipment? YES NO

If yes, please see attached Rental Agreement and submit with application

Securing Date(s)

Dates are considered secured once an application is submitted with payment in full, and reviewed/confirmed with the Marketing dept. All permits will receive FINAL approval from Town Council vote if event includes street closures and/or liquor license requirements.

Event Pre-Planning Meeting

Applicants are expected to meet with the review/approve event, as well as confirm may be available with Town approvals and

ROUTING SLIP

TO: TOWN CLERK 1/24/20

TO: TOWN COUNCIL 2/4/20

COUNCIL ACTION

RETURNED TO:



EVENT: CAREFREE CLASSIC WHEELS  
AND WINGS CAR SHOW

EVENT DATE: 3/7/20

<b>Technical Equipment in Sanderson Lincoln Pavilion</b>	<u>NO</u>
<p>Events are encouraged to provide music/sound for events that is plug-and-play (iPod or other music player) which plugs into Town-provided sound system equipment at no additional cost.</p> <p>Technical equipment rental needs for live-performance (eg. sound mixer/s, microphone/s, monitor/s, etc...) are the responsibility of the applicant.</p> <p><b>A meeting with the Town Technical Manager is required if usage of the Pavilion facility sound equipment is necessary for the event.</b></p>	
<b>Facility Equipment Availability</b>	<u>N/A</u>
<p>Facility equipment is available, and may be rented separately:</p> <p>Ten (10) 60" round tables; Ten (10) 42" round tables; 300 metal folding chairs</p> <p><b>Monday-Friday ONLY</b> Town Public Works will set-up rental equipment. <b>Set-up charge is \$75.</b></p> <p><b>Weekend Set-up</b> charge for Town Public Works is \$75/hr. per staff member required.</p> <p>Legal holidays are considered Weekend Set-up days</p> <p>Access to Green Room will <b>NOT</b> be available for events unless they are Town-sponsored.</p> <p>Facility equipment rentals will require a signed Facility Rental Fee Agreement.</p>	
<b>Special Events Conditions of Use</b>	
<p>All Town of Carefree Conditions of Use (see <b>Conditions of Use</b> rider) including but not limited to those specified in this application must be strictly observed at all times. Failure to adhere to Town requirements will result in loss of permit approvals, and other remedies as permitted by law.</p>	
<b>Payment Terms</b>	
<p>Applicant agrees to pay the Town of Carefree at the time permit application is submitted OR no later than sixty (60) days prior to the scheduled event. Checks are to be made out to <b>Town of Carefree.</b></p> <p><b>A Late Payment Fee of 15% of the total permit fee will incur if payment terms are not met.</b></p>	

Print Name: LES HARDIE

Signature\* : [Signature]

*\*Upon signing this agreement, applicant is responsible for timely payment, and understands all areas of responsibility of the Town Facility Management. Applicant has reviewed and agrees to all Conditions of Use prior to and during the event.*



### SPECIAL EVENT INSURANCE ACKNOWLEDGEMENT

As a condition to, and in consideration of the issuance of any Town of Carefree special event permit, the applicant agrees to exonerate, indemnify and hold harmless, and to protect and defend, the Town of Carefree, it's officers, agents and employees from all liability suits, claims, losses, damages, expenses and costs, including attorney's fees, for or on account of any injuries to, or death of, person or damages to, or destruction of, property belonging to any person arising out of or in any way relating to the special event authorized by this request, whether the liability, loss or damage are caused, or alleged to be caused, in or in part by negligence, gross negligence, or fault of the Town or its officers, agents and employees, and/or of the applicant or any other person or organization whatsoever.

The applicant (and any associated private property owner) agree to procure and maintain insurance covering public liability and property damages, including the use of owned or non-owned transportation vehicle/s, from claims for damages for personal injury, including death, and for property damage which may arise out of, or be related in any way to the special event authorized under this request. Such insurance shall be primary, and shall contain not less than \$1,000,000 combined single bodily injury and property damage liability coverage. Proof of insurance coverage must be received by the Town no later than 30 days prior to the event. The certificate must provide the Town of Carefree as the Certificate holder, with its agents, officers, employees and volunteers named as "additional Insured."

The applicant (and any associated private property owner) agree to comply with Title II of the Americans with Disabilities Act (ADA), which requires that no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the applicant, or be subject to discrimination by the applicant.

By executing this application, the applicant (and any associated private property owner) certifies understanding of the requirement to remove all temporary structures at the end of the approved event time period. Permit approval shall be immediately revoked should the event not be operated as described in the approved permit application. The Town of Carefree Zoning Administration may deny or revoke any permit if one or more of the factors listed in the zoning ordinance in Article III. , Section 3.09 (3) are not satisfactorily addressed either within the application or during the event.

**Print Name:** INSURANCE PROVIDED BY SKYRANCH A/P

**Signature\* :** [Handwritten Signature]

*\*Upon signing this agreement, applicant is responsible for timely payment, and understands all areas of responsibility of the Town Facility Management. Applicant has reviewed and agrees to all Conditions of Use prior to and during the event.*

Return all executed documents to Vicki Jaspersen, Vicki@Carefree.org



### Special Events Conditions of Use

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<p><b>Sanderson Lincoln Pavilion Facility Usage</b></p>	<p><i>No</i></p>
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<p><b>Sanderson Lincoln Pavilion Facility Equipment Rental</b></p>	<p><i>No</i></p>
<p>As an added service, the Town offers the rental of tables and chairs for special events.          A separate Facility Rental Fee Agreement is required to rent equipment.          Town Public Works employees <b>ONLY</b> may set up rental equipment. <b>Monday-Friday set-up fee is \$75.</b>          Events requiring set-up on <b>WEEKEND</b> dates (or legal holidays) will incur additional charges.          No Public Works employee assistance is available for tear-down/clean up (Public Works will handle equipment returns the next business day after the event ends.)          Access to the Green Room and technical equipment is limited to Town staff only.</p> <p>Available town assets:          - Ten (10) each 60" round tables; ten (10) each 42" round tables; 300 metal folding chairs</p> <p><b>TECHNICAL NEEDS</b> such as a sound mixer, monitors, microphones, etc...will require using a third-party vendor and event co-ordination with Town Staff/Facility Manager.</p>	
<p><b>Electrical Requirements</b></p>	<p><i>No</i></p>
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### Alcohol and Fencing/Barriers

If alcohol is present, AZ state law requires it must be contained within the event venue. Liquor license applications **must be submitted at least 45 days prior** to the event to the AZ State Liquor Control Board.

A valid State of AZ liquor license is required if:

- The event is open to the public.
- If there is a fee for admission, food or drink.
- Donations are being solicited.

**Check only one:**

- Alcohol will not be present at the event.
- Alcohol will be present, but the event is **private** (not open to the public) AND there is no fee for admission, food or drink, and donations will not be solicited.
- Event is adjacent to an existing establishment (restaurant or bar) that possesses a valid State of AZ Liquor License, and the establishment agrees to temporarily extend their premises to include event.
- Alcohol will be present and available for sale, and the event promoter possesses a **valid State of AZ Liquor License** (copy of license and necessary insurance required with application.)

**Fencing and maintaining a restricted admittance area** is required around all areas that contain served alcohol, along with securely-monitored entrance and exit areas. The event promoter and/or liquor license holder is responsible for providing fencing and security within the event venue boundaries.

### Traffic Control and Street Closure

The event promoter is responsible for creating a **site-plan** which outlines barricade usage, specific street closures and any parking restrictions desired. **ALL STREET CLOSURES REQUIRE APPROVAL FROM TOWN COUNCIL.**

Event promoters are responsible for controlling all vendor traffic **BEFORE** and **AFTER** the event.

**Barricades/directional signage must be provided by the event promoter.**

N/A

### Vendor and Attendee Parking

For three-day or longer events, or those events with greater than 1,000 attendees expected, the event promoter is responsible for providing adequate parking for any event vendors, as well as for minimizing any negative parking impact from attendees to adjacent Town areas and businesses. Event vendor short-term parking is permitted **ONLY** when loading and unloading.

The event promoter must secure parking for their vendors and **submit a verification letter** from the parking source when applying for a permit. The vendor parking area must be indicated on the **site plan** for all event vendors.

Parking in unauthorized or no-parking areas may result in the issuance of citations and/or towing of vehicles.

**Parking patrol MUST be hired by the event promoter between 9 a.m.–3 p.m. for the Post Office parking lot to monitor for illegal parking.**

### Public Safety and Volunteers

The event promoter is responsible for providing a safe and secure event. This includes the event venue, event parking areas, as well as any adjacent areas affected by the event.

Will you be hiring private security, MCSO posse or off-duty officer/s for the event?  Yes  No

(Depending on the nature of the event, private security personnel **may need to be hired**. Daily attendance that exceeds 1,000 people **REQUIRES** hiring private security.)

How many staff and/or volunteers are expected to be on-site for the event? 6-10



**Vendor Concessions and Food Vendors/Trucks**

All vendors selling ANY product or providing ANY for-profit services are required to obtain a Town of Carefree vendor's certificate. The event promoter is responsible to apply for and submit payment of a **\$45 certificate fee per on-site vendor**. All food vendors are required to cover their ground/work space with plastic tarps to contain grease and food spills.

**Insurance Requirements**

A current Certificate of Insurance is required for ALL events. Proof of insurance paperwork **MUST BE** received no later than 30 days prior to the event. The certificate must provide the **Town of Carefree as the Certificate holder**, with its agents, officers, employees and volunteers named as "additional Insured".

A minimum of **\$1 million in liability coverage** is necessary for all events.  
(Address information: Town of Carefree, P.O. Box 740, Carefree, AZ 85377)

**Coinciding Events**

The Town reserves the right to schedule additional events occurring simultaneously on other Town-owned property. The Town is not liable for other events occurring on private property during a permitted event. Properties adjacent to the Carefree Desert Gardens are the sole responsibility of the landlord, and not controlled by the Town.

*N/A* **Post-Event Clean-up and Maintenance**

**Post-event requirements:**

- 1) Any tape markings must be removed from Town streets and/or Town Property.
- 2) A final walk-thru of the event area is to be performed the morning following the final event day with Town staff.
- 3) All garbage, tie wraps, zip ties, tent weights, etc...left behind by vendors is to be removed promptly.
- 4) Event vendors are **NOT** to use trash receptacles located on or around private property. **ALL EVENT TRASH MUST BE DISPOSED OF THROUGH EVENT-PROVIDED RECEPTACLES.**
- 5) Removal of all food oil/grease stains on any pavement areas is the responsibility of the event promoter.
- 6) All areas contained within the approved event **site-plan** are to be restored to their original usage condition at the end of the event, regardless of whether or not they were utilized during the course of the event.

**For three-day or longer events, or those events with greater than 1,000 attendees expected, the event promoter is responsible to provide a clean-up plan, outlining all event maintenance and final cleaning requirements.**

**Weather**

In the event of inclement weather, it is at the discretion of the event promoter to cancel the scheduled event. **There will be no refunds of the permit application fee/s due to weather-related cancellations.**

**Open Applications**

Applications will not be accepted by the Town before one (1) calendar year prior-to the date of the event.

Print Name: LES HARDIE

Signature\*: [Signature]

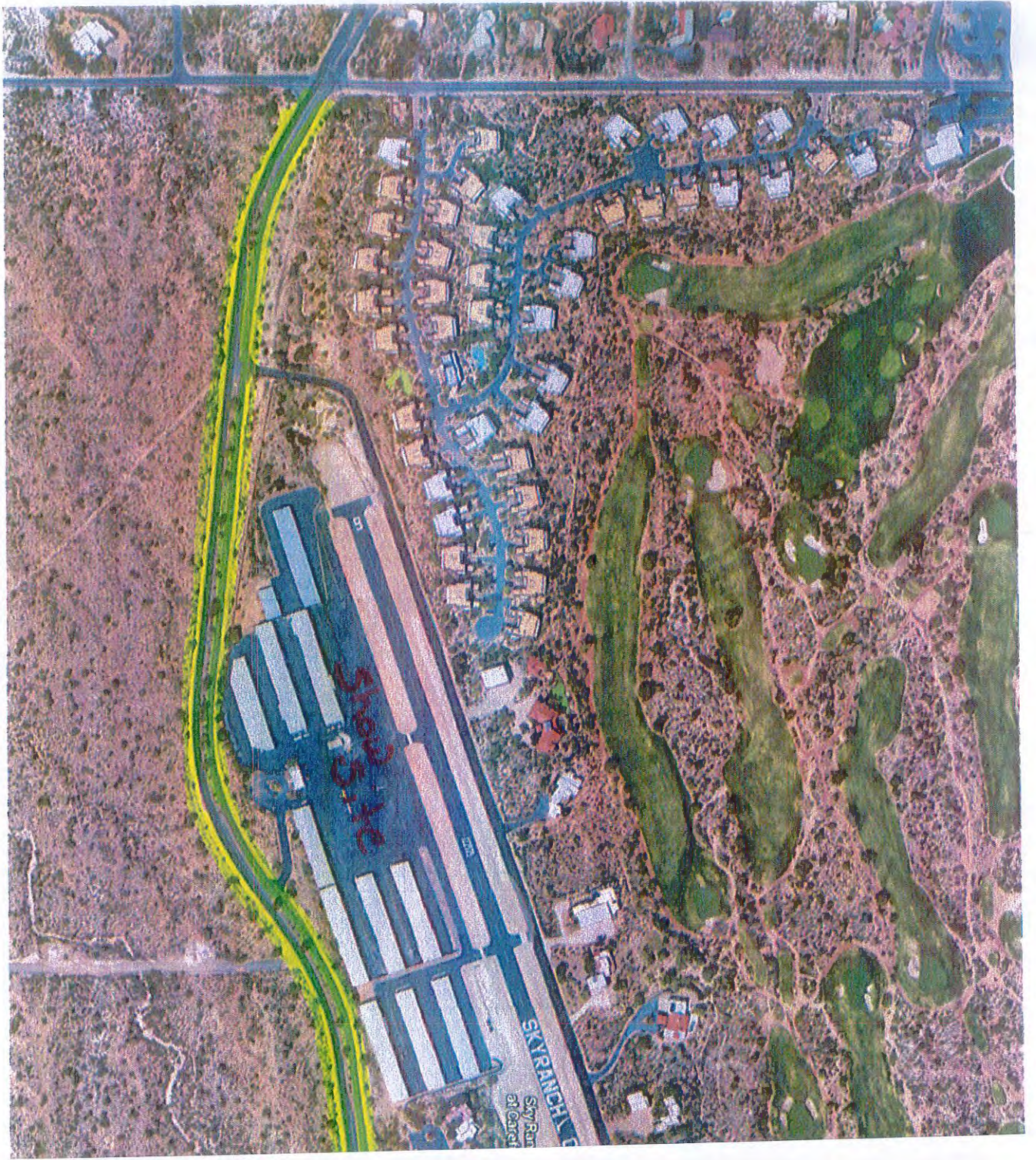
Date: 12/20/19

*\*Upon signing this agreement, signor acknowledges responsibility and agrees to all Special Event Conditions of Use.*

Return all executed documents to Vicki Jasperson, Vicki@Carefree.org

Carefree Town Hall | 8 Sundial Circle | Carefree, AZ 85377 | 480.488.3686 | VisitCarefree.com







The committee organizing the "Carefree Classic Wheels and Wings Show, SkyRanch at Carefree 2020" (CCWW) requests the following:

**To temporarily close the #2 outside lanes of Cave Creek Rd. in both directions between Mule Trail on the west and Pima Rd. on the east, for four hours on 7 March 2020 between 7 AM and 11 AM.**

**Reasons:** there is no parking available at the airport, and no adjacent parking lots conveniently located near SkyRanch Airport. Without roadside parking, members of the public will have no place to park their cars and will not attend the event. Roadside parking along Cave Creek Rd. adjacent to the airport is essential for the event to be a success.

**Impact on traffic:** our proposal keeps one lane open in both directions on Cave Creek Rd. We believe the lane reduction down to one lane for four hours on a Saturday morning will be minimal, probably inconsequential. Existing traffic at that time is light and should easily be able to move in one lane for this short period. Moreover, the event is well publicized, and residents will have had the opportunity to change their plans if they are concerned about traffic slowdowns.

Further, Foothills Caring Corps has generously agreed to make its 12-passenger shuttle van and driver available to us between 8 AM and noon, to help guests who are parked an inconvenient distance away from the airport entrance. This shuttle service will reduce the possibility that drivers will jostle for close-in parking; knowing there is a shuttle service, drivers will be willing to park "further away". This will spread the parking out along both sides of the road, which in turn will smooth flow-through traffic. Sandwich board signs at the intersections will notify drivers that a shuttle will be running.

**Traffic Management:** We have contracted with the Arizona Rangers (Capt. Ron Halmekangas, Co. Cmdr., No. Valley Co., 480-352-9119) to provide six Rangers to manage traffic. Two will be at intersection of Cave Creek Rd and Mule Train, two at intersection of Cave Creek Rd and Pima, and two will be at the airport entrance. The fee for this service will be paid by the CCWW committee.

**Sworn officer/ marshal in charge:** the CCWW committee will be responsible for having a sworn LEO/ marshal in charge and will pay for his services.

**Insurance:** We are advised by Arizona Rangers that they must be covered by Town of Carefree liability insurance; an addendum for a one-day event is sufficient.

**Action for Town Council:**

1. Approve temporary lane closures on Cave Creek Rd as requested

## Carefree Town Council Road Closure and Parking Proposal on 7 March 2020

Thank you for your consideration of this request. This event promises to be a success and something that Carefree and its residents will be proud of.

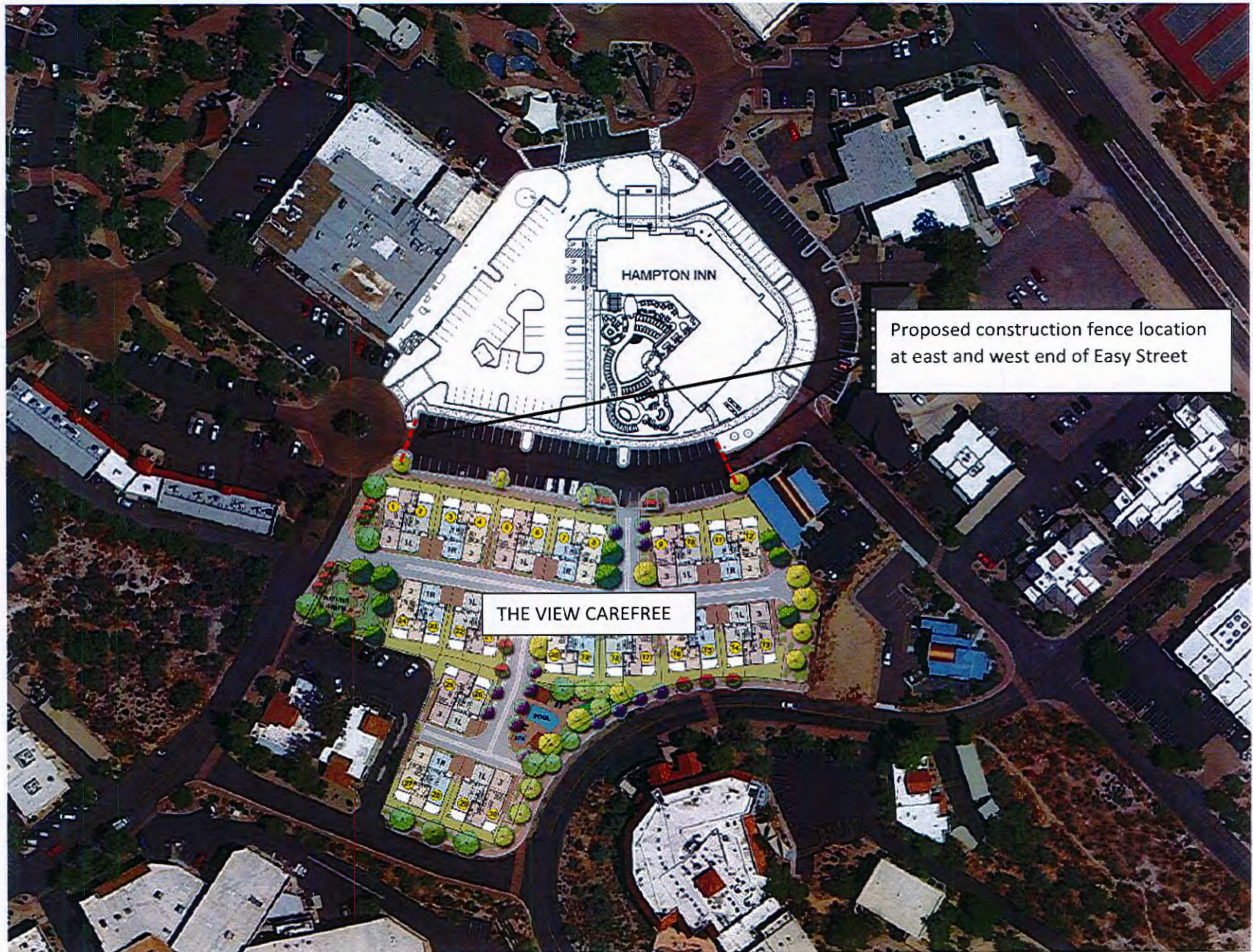
End.

CCWW Contact: Les Hardie, PO Box 8055 Carefree, 818-326-6403,  
Lesghardie@gmail.com



**EXHIBIT A**

**PROPOSED CONSTRUCTION FENCE LOCATION AT EAST AND WEST END OF EASY STREET**





Agenda Item:

TOWN COUNCIL  
FEB - 4 2020

10

TOWN OF CAREFREE  
INFORMATION SUMMARY

MEETING DATE:  
February 4, 2020

SUBJECT:  
Easy Street Closure – Now until September 1, 2020

ATTACHMENTS:  
▪ Exhibit A – Closure Map

SUMMARY:

The Hampton Inn site has started construction and The View Carefree (TVC) is planning to begin construction of its infrastructure shortly. There is considerable pedestrian and vehicular traffic along Easy Street between the two sites, and more so now with interest in each development. Both the Hampton Inn's construction manager Terri Wieland and The View Carefree's owner Jim Shelly are concerned that with increasing construction activity this combined traffic between the two sites could potentially become a life safety issue. As such, Jim Shelly in conjunction with The Hampton Inn team is requesting that Town Council consider a temporary closure of Easy Street between the two construction sites as a way to mitigate this potential issue. Attached is an Exhibit showing our proposal to place a temporary construction fence at the east and west ends of Easy Street adjacent to each property. This temporary fence would be put in place immediately upon Town Council approval, at no cost to the town, and remain in place until no later than September 1, 2020.