

**NOTICE OF REGULAR MEETING
OF THE CAREFREE TOWN COUNCIL**

WHEN: TUESDAY, APRIL 4, 2023

WHERE: CAREFREE TOWN COUNCIL CHAMBERS
33 EASY STREET, CAREFREE, AZ 85377

LIVESTREAM: CAREFREE YOUTUBE CHANNEL
<https://www.youtube.com/@CarefreeAZgov>

TIME: 5:00 P.M.

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Town Council of the Town of Carefree, Arizona and to the general public that the members of the Town Council will hold a meeting open to the public. For any item listed on the agenda, the Council may vote to go into Executive Session for advice of counsel and/or to discuss records and information exempt by law or rule from public inspection, pursuant to Arizona Revised Statutes §38-431.03.

The agenda for the meeting is as follows:

CALL TO ORDER

ROLL CALL

A members of the Council may participate by technological means or methods pursuant to A.R.S. §38-431(4).

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

All items listed hereunder are considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a council member so requests, in which event the item will be removed from the consent agenda and will be discussed separately:

- ITEM #1** Approval of the March 7, 2023 Town Council meeting minutes.
- ITEM #2** Acceptance into the public record of the March, 2023 paid bills.
- ITEM #3** Acceptance of the cash receipts and disbursements report for February, 2023.

CALL TO THE PUBLIC

ITEM #4 Call to the Public: Consideration of comments from the public. Pursuant to Section 2-4-7(G) of the Town Code and A.R.S. 38-431.01(H), those wishing to address the Council need not request permission in advance. The public may address the Council on matters not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, direct staff to study the matter, reschedule the matter for further consideration and decision at a later date, or may ask that a matter be put on a future agenda. However, the Council may not discuss or take legal action at this time. Please limit your comments to not more than 3 minutes.

REGULAR AGENDA:

ITEM #5 Current Events.

ITEM #6 Review and discussion regarding items discussed at March's Town Council Call to the Public.

ITEM #7 Review, discussion and possible action to approve the closure of Ho Hum Drive (behind Sanderson Lincoln Pavilion) on Saturday, April 22nd from 8:00 am - 2:00 pm for the Earth Day Celebration Event.

ITEM #8 Review, discussion and public hearing to amend then Planning and Zoning Code Section 3.02 Planning and Zoning Commission and Section 3.03 Development Review Board to set out term limits for each. (*Second Reading*).

ITEM #9 Review, discussion and possible action to approve Ordinance 2023-01 regarding zoning definitions amended to align with and support the recently passed short-term rentals regulations.

ITEM #10 Adjournment.

DATED this 28th day of February, 2023.

TOWN OF CAREFREE

BY: Kandace French Contreras
Kandace French Contreras, Town Clerk/Treasurer

Items may be taken out of sequence.

**Council meeting are now broadcast live via the Town of Carefree YouTube channel:
[@CarefreeAZgov](https://www.youtube.com/@CarefreeAZgov)**

Connect with us!



Subscribe: <https://carefree.org/subscribe>

Email: info@carefree.org

Website: www.carefree.org

Social Media: [Facebook](#) | [Instagram](#) | [YouTube](#) | [LinkedIn](#)

Download our App: Carefree Connection - Available on [Google Play](#) & [Apple](#)



FOR SPECIAL ACCOMMODATIONS

Please contact the Town Clerk, 8 Sundial Circle (PO Box 740), Carefree, AZ 85377; (480) 488-3686, at least three working days prior to the meeting if you require special accommodations due to a disability.

**MINUTES OF THE REGULAR MEETING
OF THE CAREFREE TOWN COUNCIL**



WHEN: TUESDAY, MARCH 7, 2023

WHERE: CAREFREE TOWN COUNCIL CHAMBERS
33 EASY STREET, CAREFREE, AZ 85377

TIME: 5:00 P.M.

Town Council Attending:

Mayor John Crane
Vice Mayor Cheryl Kroyer
Sheila Amoroso
Vince D'Aliesio
Tony Geiger
Stephen Hatcher
Mike Johnson

Town Council Absent:

None

Staff Present:

Gary Neiss, Town Administrator; Michael Wright, Town Attorney; Stacey Bridge Denzak, Director of Planning and Zoning; Mark Milstone, Town Engineer; Samantha Gesell, Planning Clerk.

Mayor Crane called the meeting to order at 5:00 p.m.

Dan Davie, Mayor of Cave Creek, led the Council in the Pledge of Allegiance.

CONSENT AGENDA

ITEM #1 Approval of the February 3, 2023 Town Council Visioning Workshop.

Town Administrator Gary Neiss presented information on the Town Council Visioning Workshop.

MOTION: Council Member D'Aliesio made a motion to approve Consent Agenda #1.

SECOND: Vice Mayor Kroyer.

VOTE: Approved 7-0.

Voting Member	Aye/Nay
Mayor John Crane	Aye

Vice Mayor Cheryl Kroyer	Aye
Sheila Amoroso	Aye
Vince D'Aliesio	Aye
Tony Geiger	Aye
Stephen Hatcher	Aye
Mike Johnson	Aye

ITEM #2 Approval of the February 7, 2023 Town Council Regular Meeting Minutes.

ITEM #3 Acceptance into the public record of the February, 2023 paid bills.

ITEM #4 Acceptance of the cash receipts and disbursements report for January, 2023.

MOTION: Vice Mayor Kroyer made a motion to approve Consent Agenda Items #2 through #4.

SECOND: Council Member D'Aliesio.

VOTE: Approved 7-0.

Voting Member	Aye/Nay
Mayor John Crane	Aye
Vice Mayor Cheryl Kroyer	Aye
Sheila Amoroso	Aye
Vince D'Aliesio	Aye
Tony Geiger	Aye
Stephen Hatcher	Aye
Mike Johnson	Aye

CALL TO THE PUBLIC

ITEM #5 Call to the Public:

Public Comment was made by the following:

John Traynor, Carefree, AZ spoke about transparency and trust. He alleged that, based on his readings, information was not accurate in the reports from the Carefree Water Company. He gave his opinion of the development of the NE corner of Carefree Later from the audience, he corrected himself and said he was referring to the property at the NW corner of Carefree Highway and Tom Darlington.

Mike Davitt, Carefree, AZ gave a shout out to the fire fighters and EMTs at Rural Metro and suggested that the Northeast corner of Cave Creek Road and Carefree Highway should have already been developed before implementing a property tax.

John Mattes, Carefree, AZ spoke about highlighting Zoning Director Stacey Bridge-Denzak in the Carefree Connection and the re-zoning of the corner of Carefree Highway and Cave Creek Road. He commented on two projects he felt should have moved forward on that parcel.

Stephanie Barbour – Carefree, AZ spoke out against the property tax and demanded that the NE corner of Carefree Highway and Cave Creek Road be first developed before implementation of a property tax.

Jan Neal – Carefree, AZ. appeared and completed reading the statement by Stephanie Barbour.

Chief Brian Tobin – Representing the Daisy Mountain Fire Department appeared to correct misspoken statements regarding fire service, response by Daisy Mountain and Rural Metro and mutual and automatic aid.

George Nelson – Carefree, AZ appeared and spoke. He stated that his prior statement at the Council Meeting wasn't recorded and requested that his current statement be recorded. He spoke out against Automatic Aid and Daisy Mountain Fire Department service. He alleged that Rural Metro Fire service was not being given equal time in presentations to the Carefree Citizens.

REGULAR AGENDA:

ITEM #6 **Current Events.**

Vice Mayor Kroyer presented information regarding the upcoming Garden Seminar

Council Member D'Aliesio presented information on the upcoming Kiwanis Pancake Breakfast, Thunderbirds Fire Art Festival on March 17-19, 2023. He also presented information on the following:

For the Love of Story – March 25, 2023.

Live performance of The Secret Garden at the end of March and beginning of April, 2023.

ITEM #7 **Presentation by Mayor Crane, Vice Mayor Cheryl Kroyer, and Members of Town Council thanking the 4 outgoing Planning and Zoning Commissioners Heather Burgett, Phil Corso, Dan Davee, and Lyn Hitchon.**

Presentation only.

Mayor Crane presented plaques and commended outgoing commissioners for their commitment and dedication to the Town of Carefree.

ITEM #8 Review and discussion to amend then Planning and Zoning Code Section 3.02 Planning and Zoning Commission and Section 3.03 Development Review Board to set out term limits for each.

Town Administrator Gary Neiss presented information regarding the changes in term limits for Planning and Zoning commissioners. This was the first reading. There will be a second reading in April.

ITEM #9 Review, discussion and possible action to Authorize Capital Improvement Funds for Final Plan Development for Pedestrian Crosswalk Improvements Project.

MOTION: Vice Mayor Kroyer made a motion to approve Agenda Item #9 as presented.

SECOND: Council Member Geiger.

VOTE: Approved 7-0.

Voting Member	Aye/Nay
Mayor John Crane	Aye
Vice Mayor Cheryl Kroyer	Aye
Sheila Amoroso	Aye
Vince D'Aliesio	Aye
Tony Geiger	Aye
Stephen Hatcher	Aye
Mike Johnson	Aye

ITEM #10 Review, discussion and possible action to authorize the Mayor to execute a Joint Agency Agreement (JAA) for three Maricopa Association of Governments (MAG) funded crosswalk improvements all on Tom Darlington Drive to include Wampum Way, Ridgeview Place, and Cave Creek Road.

MOTION: Council Member Johnson made a motion to approve Agenda Item #10 as presented.

SECOND: Council Member D'Aliesio.

VOTE: Approved 7-0.

Voting Member	Aye/Nay
Mayor John Crane	Aye
Vice Mayor Cheryl Kroyer	Aye
Sheila Amoroso	Aye
Vince D'Aliesio	Aye

Tony Geiger	Aye
Stephen Hatcher	Aye
Mike Johnson	Aye

ITEM #11 **Adjournment.**

MOTION: Vice Mayor Kroyer made a motion to adjourn.

SECOND: Council Member D’Aliesio.

VOTE: Approved 7-0.

Voting Member	Aye/Nay
Mayor John Crane	Aye
Vice Mayor Cheryl Kroyer	Aye
Sheila Amoroso	Aye
Vince D’Aliesio	Aye
Tony Geiger	Aye
Stephen Hatcher	Aye
Mike Johnson	Aye

ADJOURNED AT 5:49 P.M.

DATED this 8th day of March, 2023.

TOWN OF CAREFREE

BY:

Kandace French Contreras, Town Clerk/Treasurer

TOWN OF CAREFREE

John Crane, Mayor

Attest:

Kandace French Contreras, Town Clerk/Treasurer

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the Regular Meeting of Town Council of the Town of Carefree. I further certify that the meeting was duly called and held and that a quorum was present.

Kandace French Contreras, Town Clerk

Check Register Report

ALL CHECKS MARCH 2023



Date: 03/31/2023
Time: 11:53 am
Page: 1

Town Of Carefree

BANK: NATIONAL BANK OF ARIZONA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
NATIONAL BANK OF ARIZONA Checks							
49114	03/03/2023	Printed		3717	ALL DRY VALLEY OF THE SUN	Completie Remediation Mnt Shop	452.36
49115	03/03/2023	Printed		3595	AMAZON CAPITAL SERVICES	Town Office Supplies	194.75
49116	03/03/2023	Printed		1470	BROWN & ASSOCIATES	Feb 23 Building Insp 96.5 Hrs	9,650.00
49117	03/03/2023	Printed		3463	BUSTAMANTE & KUFFNER PC	Jan 23 Town Prosecutor Service	3,800.00
49118	03/03/2023	Printed		3699	CANON FINANCIAL SERVICES, INC	Large Format Copier Maint Agr	101.43
49119	03/03/2023	Printed		0389	CAREFREE WATER COMPANY, INC	Mar 23 Water All Depts	2,687.53
49120	03/03/2023	Printed		3299	CIRCLE K UNIVERSAL	Feb 23 Gasoline All Depts	1,013.37
49121	03/03/2023	Printed		1058	DAILY JOURNAL CORPORATION	Legal Ad P&Z Notice of Hearing	2.41
49122	03/03/2023	Printed		2059	DESERT FOOTHILLS LANDSCAPE	Mar 2023 Gardens Maintenance	2,000.00
49123	03/03/2023	Printed		3716	GUST ROSENFELD PLC	Jan 23 Election Consult	499.80
49124	03/03/2023	Printed		3520	JENNINGS STROUSS & SALMON, PLC	Legal Nov 22 Water	636.60
49125	03/03/2023	Printed		0010	MARICOPA COUNTY	March 2023 Sheriff's Patrol	41,606.53
49126	03/03/2023	Printed		3015	NOTHING BUT NET	Mar 23 Comp Maint Agreements	1,530.87
49127	03/03/2023	Printed		1075	SHERMAN & HOWARD LLC	General Legal to 1-31-2023	1,410.00
49128	03/03/2023	Printed		1794	STAPLES ADVANTAGE	Court Office Supplies	514.59
49129	03/03/2023	Printed		3461	TITAN COMMERCIAL CLEANING	Feb 23 Town, Gardens Cleaning	7,305.00
49130	03/03/2023	Printed		3115	VERIZON WIRELESS	Feb 23 Mobile Phones All	436.48
49131	03/03/2023	Printed		3484	VSS INTERNATIONAL, INC.	Pavemt Prev Maint Inv #2 FY23	139,299.80
49132	03/03/2023	Printed		2059	DESERT FOOTHILLS LANDSCAPE	Mar 2023 Medians Maintenance	4,955.00
49133	03/10/2023	Printed		1816	AMERICAN LEGAL PUBLISHING	Town Code Feb23 Editing	538.43
49134	03/10/2023	Printed		0180	ARIZ PLANNING ASSOCIATION	Chapter Dues FY24 TA	55.00
49135	03/10/2023	Printed		0414	AZ MUN. RISK RETENTION POOL	3rd Qtr FY2023 Town Insurance	38,902.00
49136	03/10/2023	Printed		0389	CAREFREE WATER COMPANY, COLONIAL SUPPLEMENTAL INS	Reimb Town Insert Printing INC Feb 23 Supplemental Ins	191.90
49137	03/10/2023	Printed		1329	COX COMMUNICATIONS	Mar 23 Town Internet&Phones	74.90
49138	03/10/2023	Printed		1460	DAILY JOURNAL CORPORATION	Legal Ad Notice of Hearing	1,049.45
49139	03/10/2023	Printed		1058	LIBERTY UTILITIES	Feb 23 Sewer Gardens LOWE'S	1.91
49140	03/10/2023	Printed		3578	Pub Wrk Sup Fire St BBQ pit	NATIONAL BANK OF ARIZONA	703.22
49141	03/10/2023	Printed		1876	Office Supplies		1,070.98
49142	03/10/2023	Printed		3221	NATIONAL BANK OF ARIZONA	Bld Insp Code Books, Truck Repr	83.95
49143	03/10/2023	Printed		3221	O'REILLY AUTO PARTS, INC	Feb 23 Pub Wrks Veh Maint	4,147.41
49144	03/10/2023	Printed		2081	OFF DUTY MANAGEMENT	Security Service	209.92
49145	03/10/2023	Printed		3719	PROSKILL PLUMBING, HEATING	33 Easy Add 6 Exit Sign Lights	551.97
49146	03/10/2023	Printed		3403	QUADIANT, INC	Town Postage Meter Lease	1,544.00
49147	03/10/2023	Printed		3053	REPUBLIC SERVICES #753	Mar 23 Trash Pickup 8 Sundial	97.71
49148	03/10/2023	Printed		3010	ROUNDS CONSULTING GROUP	Fire Service Rev Proj & Analsy	606.51
49149	03/10/2023	Printed		3614	RURAL ARIZ GROUP HEALTH	Mar 23 MedicalDentalVis Ins	5,000.00
49150	03/10/2023	Printed		3425	SPARKLETTS	Feb 23 Town Bottled Water All	18,462.35
49151	03/10/2023	Printed		1691	STANLEY CONSULTANTS INC.	Flood Control Prj CF Drive 1	192.19
49152	03/10/2023	Printed		3720	TOSHIBA BUSINESS SOLUTIONS	Mar 23 Town Copier Maint&Lease	15,056.00
49153	03/10/2023	Printed		3287	WESTERN STATES PETROLEUM INC.	Feb 23 Pub Wrks Diesel	369.00
49154	03/10/2023	Printed		352			272.05
49155	03/17/2023	Printed		3504	AAA SMART HOME	SecSys Shop Repl Ctrl Panel	350.00
49156	03/17/2023	Printed		3625	AETNA LIFE INSURANCE CO	Apr 23 Supplemental Ins	222.96
49157	03/17/2023	Printed		0300	ARIZ PUBLIC SERVICE	MAr 2023 Electric All Depts	2,494.27
49158	03/17/2023	Printed		0112	ARIZ SUPREME COURT	ACAP Chargeback Computers	3,518.70
49159	03/17/2023	Printed		3293	CITI CARDS	Gardens Radio, Office Supplies	107.70
49160	03/17/2023	Printed		1460	COX COMMUNICATIONS	Mar23 Shop Internet&Phones	364.81
49161	03/17/2023	Printed		2098	PROCOPY OFFICE SOLUTIONS, INC.	5 Lg Format Canon Toner Cartri	938.15
49162	03/17/2023	Printed		0668	RURAL METRO FIRE DEPT.	Mar 23 Fire Contract	152,416.66
49163	03/17/2023	Printed		0668	RURAL METRO FIRE DEPT.	Feb 23 Fire Truck Diesel	497.57
49164	03/17/2023	Printed		3610	SOULE, JACQUELINE	Gardens Sem Presenter 3/11/23	300.00
49165	03/17/2023	Printed		3598	STORQUEST - CAREFREE-CC	Apr 23 Town Perm Record Storag	297.66

Check Register Report

ALL CHECKS MARCH 2023

Date: 03/31/2023

Time: 11:53 am

Page: 2

Town Of Carefree

BANK: NATIONAL BANK OF ARIZONA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
NATIONAL BANK OF ARIZONA Checks							
49166	03/17/2023	Printed		3352	UNUM LIFE INSURANCE COMPANY	April 2023 Short Term Dis Ins	443.93
49167	03/17/2023	Printed		3484	VSS INTERNATIONAL, INC.	Pavemt Prev Maint Inv #3 FY23	157,716.40
49168	03/24/2023	Printed		3721	ARIZONA AIR COMPRESSOR	Fire Stn Air Compressor Servic	382.21
49169	03/24/2023	Printed		1512	ARROW AWARDS	Engrave nameplates Mayor Portr	40.00
49170	03/24/2023	Printed		3495	ASSURITY LIFE INSURANCE CO	Mar 23 Supplemental Ins	279.34
49171	03/24/2023	Printed		1640	FOOTHILLS CARING CORPS	FY23 LTAF Gratn Passthrough	9,230.00
49172	03/24/2023	Printed		0010	MARICOPA COUNTY	Apr 23 MCSO Sheriffs Patrol	41,606.53
49173	03/24/2023	Printed		3403	PROSKILL PLUMBING, HEATING	Jan 23 Green Room AC Maint Chk	119.50
49174	03/24/2023	Printed		3010	REPUBLIC SERVICES #753	Mar 23 Shop 40 Yrd Rolloff	1,618.64
49175	03/24/2023	Printed		1075	SHERMAN & HOWARD LLC	Feb 23 Town General Legal	3,800.00
49176	03/24/2023	Printed		1920	SOUTHWEST GAS	Mar 23 Gas All Dept	385.55
49177	03/31/2023	Printed		3504	AAA SMART HOME	Town Hall SecSys Maint 1/31/22	125.92
49178	03/31/2023	Printed		0414	AZ MUN. RISK RETENTION POOL	3rd Qtr FY2023 Worker Comp Ins	6,438.00
49179	03/31/2023	Printed		3699	CANON FINANCIAL SERVICES, INC	P&Z Large Format Prt Maint.	101.43
49180	03/31/2023	Printed		1472	CENTERLINE SUPPLY, INC.	Traffic Supplies	4,472.15
49181	03/31/2023	Printed		1460	COX COMMUNICATIONS	Apr 23 Town Internet & Phones	1,036.57
49182	03/31/2023	Printed		3167	CRANE, JOHN	Mileage MAG Regional Meeting	45.85
49183	03/31/2023	Printed		1058	DAILY JOURNAL CORPORATION	Legal Ad 22-13-V	2.21
49184	03/31/2023	Printed		3210	ECOBLU POOLS MY POOL GAL, INC	JanFeb22 Gardens Fountain Serv	1,200.00
49185	03/31/2023	Printed		3015	NOTHING BUT NET	Apr 23 Comp Maint Agreements	1,530.87
49186	03/31/2023	Printed		949	TARA. PARASCANDOLA	March 2023 Town Magistrate Ser	3,862.50
49187	03/31/2023	Printed		3722	SANDERS, JOSEPH IVAN	Overpayment of Fine	100.00
49188	03/31/2023	Printed		3720	STANLEY CONSULTANTS INC.	Flood Control Prj CF Drive 2	18,928.50
49189	03/31/2023	Printed		1794	STAPLES ADVANTAGE	Town Office Supplies	129.71
49190	03/31/2023	Printed		0080	US POSTAL SERVICE		1,285.43
49191	03/31/2023	Printed		3115	VERIZON WIRELESS	March 23 Mobile Phones All	436.48

Total Checks: 78	Checks Total (excluding void checks):	724,103.57
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Total Payments: 78	Bank Total (excluding void checks):	724,103.57
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Total Payments: 78	Grand Total (excluding void checks):	724,103.57
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Combined Trial Balance - All Funds
February 28, 2023



Assets

Checking - National Bank of AZ	2,688,689
Local Gov't Investment Pool - AZ	15,301,729
Petty Cash	700
Advances to the Water Company	2,245,547
Total Assets	\$ 20,236,665

Liabilities

Accounts Payable	357,032
Bonds	70,510
Sales Tax Remittance	-14
Long Term Deferred Revenue	2,245,547
Total Liabilities	\$2,673,074

Fund Balance

Fund Balance-Beginning of Year	16,478,314
Year-to-date change in Fund Balance	1,085,277
Total Fund Balance	17,563,590
Total Liabilities and Fund Balance	\$ 20,236,665

Contingency Reserve Fund	\$2,500,000
Capital Fund	\$14,795,189
Total	\$17,295,189

Town of Carefree Reconciled Cash Receipts and Cash Disbursements as of February 28, 2023

		FY2021	FY2022	FY2023	2022 vs 2023	Budget	Feb23	% of Budget
Revenues		YTD Feb	YTD Feb	Y-T-D	% (+/-)			
Local Sales Taxes	(1 month lag)	\$1,487,762	\$ 1,957,584	\$ 2,020,432	3.2%	2,840,000	338,679	71.1%
State Sales Taxes	(1 month lag)	274,131	314,487	332,927	5.9%	528,000	52,764	63.1%
Building Fees		221,110	256,203	330,081	28.8%	375,000	33,484	88.0%
State Income Tax		374,149	328,722	466,034	41.8%	712,000	58,254	65.5%
Fines		107,988	96,598	93,782	-2.9%	150,000	6,610	62.5%
Court Service Fees		115,156	118,737	138,926	17.0%	185,000	30,872	75.1%
Town Clerk-Misc. Sales		56	40	0	0.0%	100	0	0.0%
Town Clerk-Permits & Sol Fees		575	625	150	-76.0%	700	25	21.4%
Water Company Reimbursements		426,874	426,874	461,403	8.1%	692,105	57,675	66.7%
Miscellaneous Income & Donations		400,108	37,082	25,502	-31.2%	26,000	(0)	98.1%
Interest Income		19,968	(7,533)	235,382	-3224.8%	6,139	46,373	3834.2%
Utility Franchise Fees	(1 month lag)	211,960	204,757	222,242	8.5%	300,000	21,373	74.1%
County Lieu Tax	(1 month lag)	115,204	109,682	107,470	-2.0%	175,000	15,599	61.4%
General Fund & All Funds Reserve Contribution(Below)		0	0	0	0.0%	3,397,842	0	0.0%
Special Events		30,465	41,947	38,583	-8.0%	45,000	1,631	85.7%
County & State Grants		98,132	0	186,230	0.0%	1,250,000	9,230	14.9%
Court Enhancement, GAP, MJCEF		9,933	9,730	8,398	-13.7%	11,400	492	73.7%
HURF	(1 month lag)	154,917	165,943	154,233	0.0%	1,279,616	22,443	12.1%
Cemetery		500	1,350	1,165	0.0%	600	0	194.2%
CPR Ed Fund		0	0	0	0.0%	200	0	0.0%
CARES Fund Grants		450,846	655,770	655,770	0.0%	656,000	0	100.0%
Utility Capital Improvement Fund		10,132	12,727	16,852	0.0%	100,000	0	16.9%
Fire Reimb Income & Ins Reimb		36,222	93,985	44,461	0.0%	108,079	889	41.1%
Fire Fund-L Sales Tax	(1 month lag)	743,883	978,792	1,010,217	3.2%	1,420,350	169,340	71.1%
Total Revenues		5,290,069	5,804,101	6,550,239	12.9%	14,259,131	865,734	45.9%
Expenses								
Mayor & Council		4,012	5,196	8,552	64.6%	12,330	833	69.4%
Town Clerk		206,705	233,707	248,438	6.3%	374,011	20,810	66.4%
Court		186,630	170,654	167,672	-1.7%	268,892	21,946	62.4%
Administration		273,740	337,453	409,730	21.4%	771,479	39,325	53.1%
Claims & Losses		12,900	0	0	0.0%	10,000	0	0.0%
Legal		185,604	136,725	53,250	-61.1%	160,000	5,710	33.3%
Risk Management		36,621	52,757	53,272	1.0%	120,000	250	44.4%
Planning & Development		141,139	155,557	170,143	9.4%	352,915	19,444	48.2%
Building Safety		137,647	200,982	162,004	-19.4%	262,919	21,029	61.6%
Law Enforcement		336,540	389,260	368,978	-5.2%	563,194	45,407	65.5%
Code Enforcement		42,011	71,746	39,118	-45.5%	56,275	4,850	69.5%
Engineering		19,814	86,836	148,216	70.7%	261,779	22,023	56.6%
Public Works - Streets & Gardens		459,433	522,039	556,191	6.5%	946,554	61,367	58.8%
Debt Service WIFA		244,378	244,227	244,070	-0.1%	244,070	0	100.0%
33 Easy St		17,590	17,727	28,905	0.0%	28,950	6,106	99.8%
Capital Improvement Program	(See Below)	0	0	0	0.0%	0	0	0.0%
Public Safety Fire General Fund		5	129,452	0	0.0%	664,200	0	0.0%
Economic Development		109,684	125,189	144,860	15.7%	334,179	13,953	43.3%
Contingencies		0	0	13,940	0.0%	0	0	0.0%
Court Enhancement, GAP, MJCEF		519	(252)	0	0.0%	11,407	0	0.0%
HURF	(See Below)	0	0	0	0.0%	1,279,716	0	0.0%
Cemetery		0	0	0	0.0%	600	0	0.0%
CPR - Education Fund		0	0	0	0.0%	202	0	0.0%
AZ CARES Fund Expense to Water Infra (See Below)		450,904	0	655,812	0.0%	0	0	0.0%
Utility Capital Improvement Fund (See Below)		0	0	0	0.0%	100,000	0	0.0%
Transfers Out		100	655,812	0	100.0%	0	0	0.0%
Fire Fund		590,603	940,458	1,350,424	43.6%	1,529,350	242,842	88.3%
Total Expenses without Capital Expense		3,456,579	4,475,525	4,823,574	7.8%	8,353,022	525,894	57.7%
Net without Capital Expense		\$ 1,833,489	\$ 1,328,576	\$ 1,726,665		\$ 5,906,109	\$ 339,841	29.2%
All Capital Projects		818,894	322,144	641,388	99.1%	5,856,100	296,290	11.0%
Total Expenses with Capital Expense		4,275,473	4,797,669	5,464,962	13.9%	\$14,209,122	\$822,184	38.5%
Net with Capital Expense		1,014,596	1,006,432	1,085,277	7.8%	50,009	43,550	



Town Council Agenda Item

Meeting Date: April 4, 2023

SUBJECT: Street Closure for 4/22/23 Earth Day Celebration Event

DISCUSSION AND POSSIBLE ACTION Review, discussion and possible action for a street closure on Easy Street and Ho Hum on Saturday, April 22nd, from 7:00 a.m. to 2:00 p.m. for the Town of Carefree Earth Day Celebration.

SUMMARY

On April 22nd from 7:00 am to 2:00 pm, a request has been made to for a street closure on Easy Street and Ho Hum Road to host the Town of Carefree Earth Day Celebration This time frame includes load in and load out, and will include 13 different organizations to educate and engage the public in environmental topics.

ACTION NEEDED:

Approval of the Street Closure

REPORT PREPARED BY:

Erica Shumaker, Director of Communications

Attached: Map of street closure



Image above depicts Town of Carefree street closure (highlighted in red)

Date: Saturday, April 22, 2023

Time: 7:00am – 2:00pm (includes set-up and tear-down)



Agenda Item #

**TOWN OF CAREFREE
INFORMATION SUMMARY**

MEETING

DATE: April 4, 2023

SUBJECT: Establishing staggered 4-year terms for Planning & Zoning Commission/Development Review Board

ATTACHMENT: Ordinance #2023-04

SUMMARY:

During the February, 2023 appointment process for Planning and Zoning Commission/Development Review Board, the Town Council discussed imposing similar terms/term limit to the one enacted on the Town Council by the Carefree electorate. This would entail the staggering of 4-year terms and imposing a term limit of two consecutive four-year terms and a 2-year hiatus period prior to reapplying for consideration on serving on the Commission/Board again.

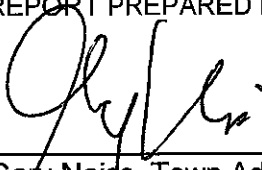
At the February, 2023 Town Council meeting, 3 incumbents were reappointed, and 4 new Commissioners/Board members were appointed. In accordance with the proposed Ordinance, the 3 incumbents would serve a term of 2 years and can reapply for another 4 years before being termed out. The four new Commissioners/Board members will serve an initial term of 4 years and can reapply for another 4 years before being termed out.

The staggered terms will ensure that every two years, the Town Council may review all applicants interested in serving on the Commission/Board while preserving institutional knowledge through the staggering of the terms.

ACTION NEEDED:

This is the second reading of the proposed Ordinance and public hearing. Once public hearing is conducted/closed on the second reading the Town Council and choose to approve, deny or continue Ordinance #2023-04 which creates term limits for Planning and Zoning Commission/Development Review Board.

REPORT PREPARED BY:



Gary Neiss, Town Administrator

**TOWN OF CAREFREE, ARIZONA
ORDINANCE #2023-04**

**AN ORDINANCE OF THE MAYOR AND COMMON COUNCIL OF THE TOWN CAREFREE,
MARICOPA COUNTY, ARIZONA, APPROVING AN AMENDMENT TO ARTICLE III. SECTION
3.02 PLANNING AND ZONING COMMISSION/DEVELOPMENT REVIEW BOARD
ESTABLISHING STAGGER FOUR YEAR TERMS AND A TWO TERM LIMIT**

WHEREAS, the electorate in Carefree approved staggered terms with a two contiguous term limit for the Town Council on August 2, 2022.

WHEREAS, in association with the newly seated Council Members, the Council requested a call for applicants interested in serving on the Planning and Zoning Commission/Development Review Board.

WHEREAS, a total of 17 applicants originally applied to be considered which included 6 incumbents and 11 new applicants. One incumbent later withdrew his application, and one incumbent chose not to reapply.

WHEREAS, at the February 7, 2023 Town Council meeting, the Council thanked all the incumbents for their past service and willingness to continue to volunteer and serve their community and thanked all the new applicants for their interest in serving.

WHEREAS, the Council selected 3 incumbents and 4 new applicants to serve on Planning and Zoning Commission/Development Review Board.

WHEREAS, during this appointment process, Councilmembers expressed a desire to continue to integrate new voices into the decision-making process through a similar staggering of terms as Town Council.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CAREFREE, ARIZONA AS FOLLOWS:

Section 1. The Mayor and Common Council deem it necessary to amend that certain document know as, "The 2004 Amended Zoning Ordinance for the Town of Carefree".

Section 2. All Ordinances and portions of Ordinances in conflict with the provisions of this Ordinance, or inconsistent with the regulations of this Ordinance, are hereby repealed to the extent necessary to give this Ordinance full force and effect.

Section 3. The Amendments are made to Article III. Section 3.02, amended as follows (additions are show in double underline, and deleted language is ~~crossed-out~~).

Article III. Section 3.02
Planning and Zoning Commission

PURPOSE

The Planning and Zoning Commission/Development Review Board shall serve as the planning agency for the Town to carry out the purposes of this Ordinance and the Arizona Revised Statutes relating to planning, zoning, subdivision, and building regulations.

ORGANIZATION

The number of members of the Commission/Board shall be seven (7) who shall be appointed by the Town Council to serve without compensation. ~~for a term of office at the pleasure of the Town Council.~~

Beginning in February, 2023, the Commission/Board terms will consist of four-year staggered terms. At this time (February, 2023) any incumbents which were reappointed in February, 2023 will serve an initial 2-year term. At the expiration of this 2-year term these Commissioners/Boardmembers can serve an additional 4-year term if reappointed by Town Council. After this second term (total of 6 years of service), these Commissioners/Boardmembers must sit out a minimum of 2-years before being considered to serve again. New Commissioners/Boardmembers (nonincumbents) appointed in February 2023 will serve an initial term of 4 years. After initial term they can serve an additional 4-year term if reappointed by Town Council. After this second term (total of 8 years of service), these Commissioners/Boardmembers must sit out a minimum of 2-years before being considered again.

During any term, any vacancy can be filled by appoint of the Town Council to complete the remaining balance of the respective term being filled.

The Commisisoners/Boardmembers serve at the pleasure of the Town Council.

The Commission/Boardmembers shall elect one of its members to serve as Chairperson and one to serve as Vice - Chairperson

PASSED AND ADOPTED BY the Mayor and Common Council of the Town of Carefree, Arizona, this 4th day of April 2023

AYES _____ NOES _____ ABSTENTIONS _____ ABSENT _____

FOR THE TOWN OF CAREFREE

ATTESTED TO:

John Crane, Mayor

Kandace French Contreras, Town Clerk

APPROVED AS TO FORM:

Michael Wright, Town Attorney



**TOWN OF CAREFREE
INFORMATION SUMMARY**

MEETING DATE: April 4, 2023

SUBJECT: Public hearing, discussion and possible action regarding proposed modifications to the *Town of Carefree Zoning Ordinance 10th Publication*. The Text Amendment proposes to modify Article II. Rules and Definitions, Section 2.02 Definitions in order to align with and support the recently passed short-term rental regulations in the *Carefree, Arizona Code of Ordinances (Town Code)*. This is a public hearing and comments from the public will be taken.

ATTACHMENTS:

- Proposed Ordinance 2023-01

SUMMARY

On February 7, 2023, Town Council passed new regulations related to short term rentals/vacation rentals. Back in July of 2022, SB 1168 was passed allowing local governments to require short-term rentals to obtain and maintain a local regulatory permit or license, which can only be denied and/or suspended for limited reasons. Provisions relating to neighborhood notification, liability insurance, public health and safety, and sex offender background checks were also included. In essence, these changes now provide tools for local governments to hold "bad actors" accountable for their actions. Ordinance 2022-03 reflects the new authority granted to cities and towns under state law. It aligns with many other community's regulations as well.

In support of 2022-03, language in the Zoning Ordinance needs to be amended in order to clarify occupancy in these rental units. The new text specifies the legal occupancy of a unit, similar to a family; however, it is important to keep in mind that the right for a residential property to operate as a short-term rental use has not been reversed. In essence, the new language tightens and updates definitions that relate to single-family residential uses.

The proposed amendments are attached to this report. At the Planning Commission public hearing, the Commission questioned the origins of the new/revised definitions. Staff

explained this was the language that came out of recent legislation by the State, which as applied allows for regulation of occupancy.

ACTION NEEDED:

An action of approval, denial, or continuance is required at this time.